

## A Message from ESC-17

Dear Superintendent:

The Board and staff of Region 17 Education Service Center (ESC 17) sincerely appreciate the vital role you play for the community you serve. The stakes in Texas education are higher than ever with curriculum, accountability, and testing. ESC 17 acknowledges and embraces these challenges and will continue to provide first-class products, services, and support throughout the region accelerating our efforts to be the definitive choice across the Texas landscape. We will continue to raise awareness of pertinent topics to keep you informed of the latest information related to the educational community and regularly evaluate our products and services to ensure that they meet your needs. Whether you are interested in Administrative Instructional Services, Human Resources, or Information Technology, we will continue to provide products and services that positively impact your school district. Please accept this 2025-2026 Superintendent Planning Calendar as a token of our appreciation with warm regards and best wishes for a great school year. As the new school year begins, opportunities emerge for positive growth and development. ESC 17 will strive to work with you to cultivate collaboration, share solutions, and develop new models for excellence.

Sincerely,

Kyle Wargo

## LEADERSHIP CABINET

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Wayne Blount
Associate Executive Director of
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Kerry Wright Chief Financial Officer E-mail: kwright@esc17.net Office (806) 281-5845 Cellular (806) 928-4134

# Board of Directors

Tom Hesse Chairman (Place 4)

Cindy Purdy Vice-Chair (Place 7)

Mike Wright Secretary (Place 5)

Alan Henry Member (Place 1)

Vernita Homes Member (Place 8)

Garett Nelson Member (Place 6)

Tony Serbantez Member (Place 3)

## FIELD SERVICE AGENTS

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Katherine Artho 806-281-5809
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Francisco Rodriguez 806-281-5890
Coordinator, Information Management
Services
Chris Vera 806-281-5843

Coordinator, Child Nutrition/Purchasing

Coordinator, School Business Services
Carol Voit 806-281-5800

Coordinator, Special Student Populations
Anna Phillips 806-281-5891

Coordinator, Teaching & Learning

Michelle Hilton 806-281-5842

Coordinator of Technology

Kyle Plumlee 806-281-5851

## VISION - MISSION - CORE BELIEFS

## VISION

To be the definitive choice for leadership, innovation and the advancement of learning.

## **MISSION**

We are passionately committed to developing and nurturing healthy, thriving learning communities across Region 17 by guiding and supporting schools in their quest for excellence.

## **CORE BELIEFS**

## We believe:

- Spirituality is the essence of life and gives purpose to human existence.
- A sense of purpose and value gives meaning to life.
- All people need to have a sense of physical and emotional well-being.
- There is a relationship between expectations and achievement.
- Attitude affects results.
- Adaptation to change is necessary for success.
- Leadership has an essential role in developing vision, providing direction, a moving an organization forward.
- All components of the organization are inherently interdependent and contribute to its success.
- Learning is continuous and influences decisions and actions.
- A society profoundly influences the future by educating its children.

## **PARAMETERS**

- We will not compromise quality, integrity, or high expectations.
- We will treat all people with dignity and respect.
- We will practice and promote open & honest communication.
- We will aggressively pursue healthy relationships.
- We will practice fiscal responsibility.

# STRATEGIC OBJECTIVES

All learning communities will:

- Achieve educational excellence.
- Develop professional excellence.
- · Foster successful learning.
- Be vitally interdependent.

# **District Superintendents**

District	Superintendent	Phone Number	E-mail Address
Abernathy ISD	Mr. Glen Hill	806-298-4940	ghill@abernathyisd.com
Amherst ISD	Mr. Joel Rodgers	806-246-7729	jorodgers@amherst.esc17.net
Anton ISD	Mr. Freddie Tobias	806-997-2301	freddietobias@antonisd.org
Borden County ISD	Mr. Jimmy Thomas	806-756-4313	Jthomas@bccoyotes.net
Brownfield ISD	Mr. Chris Smith	806-637-2591	cjsmith@brownfieldisd.net
Cotton Center ISD	Mr. Ryan Bobo	806-879-2160	ryan.bobo@ccelks.org
Crosbyton CISD	Mr. David Rodriguez	806-675-7331	drodriguez@crosbyton.esc17.net
Dawson ISD	Mr. Gary Jones	806-489-7568	gjones@dawsonisd.esc17.net
Denver City ISD	Mr. Rick Martinez	806-592-5900	rick.martinez@dcisd.org
Floydada ISD	Dr. Gilbert Trevino	806-983-3498	gtrevino@floydadaisd.esc17.net
Frenship ISD	Dr. Michelle McCord	806-866-2442	mmccord@frenship.us
Guthrie CSD	Mr. Jason Lawson	806-596-4466	jlawson@guthriecsd.net
Hale Center ISD	Mr. Kelly Baggett (interim)	806-839-2451	kbaggett@hcisdowls.net
Idalou ISD	Mr. Robert Gibson	806-892-1900	rgibson@idalouisd.net
Jayton-Girard ISD	Dr. Coulter Nelson (interim)	806-237-2991	ncoulter@jaytonjaybirds.com
Klondike ISD	Mr. Steve McLaren	806-462-7334	steve.mclaren@klondikeisd.net
Lamesa ISD	Mr. David Ritchey	806-872-5461	david.ritchey@lamesa.net
Levelland ISD	Dr. David Foote	806-894-9628	david.fichey@lamesa.net
Littlefield ISD	Mr. Mitch McNeese	806-385-3844	mmcneese@lfdisd.org
Lockney ISD	Mr. Steve Reynolds	806-652-2104	reynolds.steve@lockneyisd.net
Loop ISD	Mr. Heath Blackmon	806-487-6411	hblackmond@loopisd.net
Lorenzo ISD	Dr. Greg Nelson	806-634-5591	gr.nelson@lorenzoisd.net
Lubbock ISD	Dr. Kathy Rollo	806-766-1000	katy.rollo@lubbockisd.org
	-	806-993-2300	awaldrip@lcisd.net
Lubbock-Cooper ISD	Mr. Aaron Waldrip		
Meadow ISD	Mr. Bric Turner	806-539-2246	bric.turner@meadowisd.net
Morton ISD	Mr. Mario Aguirre	806-266-5505	mario.aguirre@mortonisd.net
Motley County ISD	Mr. Kurt Koepke	806-347-2676	kkoepke@motleyco.org
Muleshoe ISD	Mr. Scott Bicknell	806-272-7400	sbicknell@muleshoeisd.net
New Deal ISD	Mr. Matt Reed	806-746-5833	mattr@ndisd.net
New Home ISD	Ms. Julia Stephen	806-924-7542	jstephen@newhomeisd.net
O'Donnell ISD	Mr. Blake Nichols	806-428-3241	bnichols@oisd.esc17.net
Olton ISD	Mr. Michael Michaleson	806-285-2641	mmichaleson@oltonisd.org
Paducah ISD	Mr. Gary Waitman	806-492-3524	gwaitman@paducahisd.org
Patton Springs ISD	Mr. Bryan White	806-689-2220	whiteb@pattonsprings.net
Petersburg ISD	Mr. Todd Newberry	806-667-3585	tnewberry@petersburgisd.net
Plains ISD	Mr. Scott Mills	806-456-7401	smills@plainsisd.net
Plainview ISD	Dr. H.T. Sanchez	806-293-6000	rosie.licerio@plainviewisd.org
Post ISD	Mrs. Cassie Petty	806-495-3343	cpetty@postisd.net
Ralls ISD	Mr. Oscar Muniz	806-253-2509	omuniz@rallsisd.org
Roosevelt ISD	Mr. Dallas Grimes	806-842-3282	dgrimes@risdtx.us
Ropes ISD	Mr. Dade Cosby	806-562-4031	dcosby@ropesisd.us
Sands CISD	Mr. Wayne Henderson	432-353-4888	whenderson@esc17.net
Seagraves ISD	Dr. Bonnie Avey	806-387-2035	bonnie.avey@seagravesisd.com
Seminole ISD	Dr. Glen Teal	432-758-3662	gteal@seminole.net
Shallowater ISD	Dr. Anita Hebert	806-832-4531	ahebert@shallowaterisd.net
Slaton ISD	Mrs. Shelli Conkin	806-828-6591	sconkin@slatonisd.net
Smyer ISD	Mr. Chris Wade	806-234-2935	chris.wade@smyer-isd.net
Southland ISD	Mr. Toby Miller	806-996-5599	tmiller@southlandisd.net
Springlake-Earth ISD	Dr. Denver Crum	806-257-3310	dcrum@springlake-earth.org
Spur ISD	Mr. Craig Hamilton	806-271-3272	chamilton@esc17.net
Sudan ISD	Mr. Scott Harrell	806-227-2431	scottharrell@sudanisd.net
Sundown ISD	Mr. Brent Evans	806-229-3021	bevans@sundownisd.com
Tahoka ISD	Mr. Torrey Price	806-561-4105	tprice@tahokaisd.org

# **District Superintendents**

District	Superintendent	Phone Number	E-mail Address
Wellman-Union CISD	Mr. Nate Wheeler	806-637-4910	nwheeler@wu.esc17.net
Whiteface CISD	Mr. Josh Damron	806-287-1154	jdamron@whitefaceschool.net
Whitharral ISD	Mr. Ben Prowell	806-2991135	bprowell@whitharralisd.org
Wilson ISD	Mr. Wesley Jones	806-628-6271	wjones@wilsonisd.org
Texas Tech Unv. K-12	Dr. Robert Bayard	806-464-4173	@ttu.edu

# **Charter School Directors**

Charter	Director	Phone Number	E-mail Address
Betty M. Condra School	Mrs. Merinda Condra	806-407-0878	mcondra@condra.com
Harmony Math & Science	Mr. John Demir	806-474-1000	jdemir@harmonytx.org
Premier High School	Dr. Julianne Maikai	806-507-2970	jmaikai@responsivedtx.com
Richard Milburn Academy	Shawnda King	806-740-0811	sking@rma_tx.org
Rise Academy	Mr. Richard Baumgartner	806-744-0438	risedirector@riseacademy.us
Triumph Public High School	Latoya Jackson	806-928-3584	latoya.jackson@triumphpublicschools.com

# State Contacts

State Contacts		
Organizations	Phone Number	Web Address
State Board of Education (SBOE)	(512) 463-9734	www.tea.state.tx.us
State Board for Educator Certification (SBEC)	(512) 936-8400	www.tea.state.tx.us
Texas Education Agency	(512) 463-9734	www.tea.texas.gov
Texas Association of School Administrators (TASA)	(800) 725-8272	www.tasanet.org
Texas Association of School Boards (TASB)	(512) 467-0222	www.tasb.org
Texas Association of Secondary School Principals (TASSP)	(512) 443-2100	www.tassp.org
Texas Association of Community Schools (TACS)	(512) 440-8227	www.tacsnet.org
Texas Association of School Business Officials (TASBO)	(800) 338-6531	www.tasbo.org
Texas Elementary Principals and Supervisors Association (TEPSA)	(512) 478-5268	www.tepsa.org
Texas Middle School Association (TMSA)	(888) 529-8672	www.tmsanet.org
Texas School Public Relations Association (TSPRA)	(800) 880-9107	www.tspra.org
University Interscholastic League (UIL)	(512) 471-5883	www.uiltexas.org
Texas Association of School Personnel Admin. (TASPA)	(800) 346-4111	www.taspa.org
Career and Technical Education Curriculum	(512) 936-6060	https://tea.texas.gov/cte/
Texas Center for Educational Technology	(940) 369-8164	www.tcet.unt.edu
Languages Other Than English Center for Educator Development	(512) 476-6861	www.sedl.org
Bilingual and ESL Education	(512) 463-9414	https://tea.texas.gov/bilingual/esl/education/
Social Studies Center	(512) 463-9581	https://tea.texas.gov/Academics/Subject_Areas/Social_Studies/Social_Studies/
Vaughn Gross Center for Reading and Language Arts	(512) 232-2320	https://www.meadowscenter.org/vgc/



# AUGUST 2025

A00031 2023		
MONTHLY REMINDERS	MONDAY	TUESDAY
Superintendent and School Boards – Field Service Agents		
August 2025		
Superintendent 's Office		
• Comprehensive review of all AskTED contacts (be sure you		
have no Blanks)		
• Comprehensive review of all Sentinel Contacts (see School		
Safety Contact) • Review TEA Superintendent Resources & Guidance and		
ESC 17 Superintendent Resources		
• Review Subscriptions to ESC 17 mailing lists		
• Review inclement weather and safety protocols with		
administrative team		
<ul> <li>Hold district/campus SBDM Committee elections</li> </ul>	4	5
(TEC§11.251(b))		
Distribute/publish Notification of Parents' Rights		
(TEC\$26.001)		
• Distribute copies of TEC§37 and local discipline policies to		
professional staff before start of school (TEC§37.018)  • Review/amend Student Code of Conduct and post on		
website		
• Establish at least one Parent-Teacher Organization at each		
school (TEC§26.001(e))		
<ul> <li>Review sexual harassment procedures with staff and</li> </ul>		
students		
• Evaluate district's decision-making and planning policies	11	12
every two years (TEC§11.252(4)(d))		
<ul> <li>Cybersecurity training certification submission deadline August 31st</li> </ul>		
August 515t		
School Board/Governing Board		
*Hold public hearing/Adopt budget for September 1st FY		
*Approve health insurance rates (as appropriate)		
<ul> <li>Plan annual team building and complete Bi-annual</li> </ul>		
(evaluating and Improving Student Outcomes (EISO)		
*Order Trustee election & post notice for November		
election  • *MOU with juvenile board for districts in counties over		
125,000 by September 1st (TEC§37.010(a))	18	19
• *Adopt Student Code of Conduct		
*Adopt district/campus improvement plan		
*Establish/approve Local School Health Advisory Council		
(SHAC) (TEC§25.004)		
Schedule Trustee candidate workshop (optional)		
Chantan Cura (Cr		
Charter Specific		
<ul> <li>Update website to ensure required postings are posted</li> <li>Charter School Waitlist TSDS ready to load data to IODS</li> </ul>		
August 4th		
• Submit calendar through TEAL, Charter School Tracking		
System (CSTS) application	25	26
Post Charter Superintendent/CEO salary and Board		
Members on website		
• Utilize the ALL-In-One-Form to update AskTED, including		
all required positions		
*Requires Board action/approval		
*requires board action/approval		

AUGUST 2025

WEDNESDAY	WEDNESDAY THURSDAY		SATURDAY / SUNDAY	
			3	
6	7	8	9	
			10	
13	PEIMS Extended Year First Submission ESC due date for LEAs (2024-2025)	15	16	
20	LEAs (2024-2025)	22	23	
			24	
27	28	29	31	
	PEIMS Extended Year First Submission TEA due date for LEAs (2024-2025)			

# August 2025 Reminders

### Federal and State Programs

- \* ESSA Consolidated Compliance Report for 2024-2025 due September 30th
- \* \*Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251) (ESSA§1112,1114)

### Finance

- Budget Adoption for September 1st FY
- 1. Post 72-hour notice of meeting to discuss budget and proposed tax rate
- 2. \*Final amendment to current year budget must be done prior to close & must be approved by the Board (August 31st FY)
- 3. \*Hold meeting to adopt budget and proposed tax rate on or before August 31st
- 4. Prepare final budget amendments for prior year
- 5. Check date for districts planning a Voter Approved Tax Rate Election (VATRE) to publish Notice of Public Meeting to Discuss Budget and Proposed Tax Rate (Texas Comptroller's Form 50-280)
- 6. Post on website adopted tax rate that will raise more taxes for maintenance & operations than last year's tax rate (if applicable)
- 7. Post on website summary or proposed budget and link to budget adopted by Board for the last 3 years
- \* Publish Notice of Public Meeting to Discuss Budget & Proposed Tax Rate (Texas Comptroller's Form 50-280), (Publish at least 10 days before meeting not more that 30) deadline August 21st
- \* To order a Voter Approved Tax Ratification Election (VATRE) November election: a district must adopt its budget and tax rate before ordering election deadline August 22nd (78th day before Election Day)
- \* TEA Tax Information Survey (TIS) due in TEAL FSP System report current year actual tax collections to be used near final settle-up process open due August 31st I&S Bond Payments Check Date (Normally by August 15th)
- Chapter 49 (Recapture) Payment Due to TEA by August 15th
- \* Confirm districts is meeting IDEA-B MOE, ESSA MOE and spending by special allotment/PIC before submitting file to auditor
- Chapter 49 districts Total recapture payment due from districts with excess local revenue that elected to pay for attendance credit purchased in one lump-sum payment to the state (Option 3) and/or to the partner district(s) (Option 4)

### Food and Nutrition

- \* Distribute/Process Food and Nutrition Household Income applications (if applicable)
- \* Food Service Management Contract Review Form to complete once per semester

### Texas Student Data System/PEIMS

- \* PEIMS Extended Year First Submission ESC due date for LEAs (2024-2025) August 17, 2025
- \* PEIMS Extended Year First Submission TEA due date for LEAs (2024-2025) August 28, 2025

## Transportation

\* Bus Accident Reporting System survey due by August 31st

## Teaching and Learning

## General Curriculum

\* The 2026-2027 application cycle for innovative courses closes on September 12, 2025. The complete innovative course application timeline is available on the TEA innovation course website

## Special Education

- \* 2024-2025 State Performance Plan (SPPI) 7&13 submission window closes August 8th
- \* 2025-2026 Special Education Consolidated Applicant Designation Form (ADC)(State) due Mid-August (Applicable to RDSPD Fiscal Agents Only)
- \* 2025-2026 Special Education Consolidated Grant Application (State) due Mid-August (Applicable to RDSPD Fiscal Agents Only)
- \* 2024-2025 Non-Ed Funds (Optional Funds): Last day for expenditures is August 31st
- \* Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

\*Requires Board action/approval

# August 2025 Reminders

### Accountability and Assessment

- \* Post more current accountability ratings, accreditation status, and distinctions, Texas Academic Performance Report (TAPR) & School Report Card (SRC) on website by 10th day of the school year (TEC§39.362)/Requirement for Posting of Performance FAO
- According to the 2024-2026 Texas Assessment Calendar of Events (COE) the deadline for districts to report state assessment results to their local board of trustees is September 26th
- \* Update AskTED (ensure Superintendent, Principal(s), and Testing Coordinator are correct)
- Testing Transparency §6312(e)(2)(A) and (B): Posting a policy regarding student participation in any assessment mandated by 20ES.C§6311(b)(2)
- \* 2025 Accountability Ratings and Unmasked Reports and Data Tables released in TEAL (TEC§39.362)
- \* 2025 Accountability Ratings and Masked District and Campus Data released publicly on TEA Website (txschools.gov)
- \* Accountability Appeals Registration window opens in TEAL
- \* Preliminary Public Education Grant (PEG) List for 2026-2027 school year posted (TEC§29.201-29.205)

### Career and Technical Education

- Publish Annual Public Notification of Nondiscrimination in Career Technology Education Programs (required by Office of Civil Rights)
- Review and Complete SC5600-CLNA Submission
- Submit SC5003 Formula Grants Consolidated Schedule due September 3rd
- \* Submit GS2200 Application Designation and Certification (ADC) in TEAL/eGrants due September 3rd
- Submit Perkins V eGrants Application (PS3012) Open June 12th and due September 3rd
- \* Ensure TEAL/eGrants Access for all appropriate staff Business Office, CTE Director, Federal Programs
- \* New Instructional Facility Allotment (NIFA) application due August 15th (if applicable)
- \* Verify all CTE Teachers certifications and teacher assignments (PEIMS) to align with CTE Programs of Study
- \* Review CCMR Verifier Tracker Review student coding for Concentrators and Completers for accurate funding
- \* Setup Advisory Meetings for Fall 2025
- \* Ensure postsecondary partners and workforce boards for dual credit, work-based learning, and certifications

## School Safety

- \* Review membership District Safety & Security Committee (TEC§37.109)
- \* Safety & Security Committee members (new) complete Psychological First Aid training (TEC\$37.108(f)(6)(C)(i))
- \* Review requirements of all Safety and Security Agreements as per Emergency Operations Plans to ensure effective dates are applicable. The memorandum of understanding (MOU) or mutual aid agreements must be submitted to TxSSC upon request (TEC\$37.212(d))
- \* Plan Safety & Security Committee meetings for each academic semester & once during the summer (TEC§37.109)
- Develop schedule for mandatory school drills exercises (TEC§37.114)
  - 1. Fire drill: require 2 per semester if no guidance is provided by your local fire marshall (TEC§37.114)
  - 2. Secure Drill: 1 per school year
  - 3. Lockdown Drill: 2 per school year (one per semester)
  - 4. Evacuation Drill: 1 per school year
  - 5. Shelter-in-Place Drill (for either Severe Weather or Hazmat): 1 per school year
- \* Ensure that the semi-annual safety standard maintenance checklist (REF: Chapter 61: Commissioner's Rules§61.1031(d)(3)) is complete
- \* Ensure that the LEA Superintendent or designee attends the semi-annual school safety sheriff meeting
- 1. Only applies to the sheriff of a county with a total population of less that 350,00 people
- Distribute Keep'em Safe TX information regarding the safe storage of firearms to the parent/guardian of each student enrolled in the district or school (TEC\$37.222)
- \* The current three-year safety and security audit cycle for K-12 school districts began on September 1, 2023 and will end on August 15, 2026 to September 15, 2026. The reporting period for submitting audit results to the TxSSC during this audit cycle is from April 15, 2026 to September 15, 2026
- \* The current three-year safety and security audit cycle for open-enrollment charter districts began on September 1, 2022 and will end on August 31, 2025. The reporting period for submitting audit results to the TxSSC during this audit cycle is from April 14, 2025 to September 15. 2025
- Provide updated school safety emergency contact information to ESC 17 School Safety Consultant

SEPTEMBER 2025

MONTHLY REMINDERS MONDAY TUESDAY Superintendent and School Boards – Field Service Agents September 2025 Superintendent 's Office Review TEA Superintendent Resources & Guidance and ESC 17 Superintendent Resources Designate Appropriate Coordinators per code (i.e. Title IX, Mi grant, Homeless, Sexual Harassment, 504, etc.) Notify all students and employees of the name, office address, phone number of Title IX designee ESC-17 Holiday Review public information processes, procedures, and posting Identify date for renewal of teacher contracts Labor Day Prepare Board training calendar Prepare report of Trustee training hours prior to November elections with postings as required (TEC§11.159) - Publicly report October Board meeting Recommend technology and instructional materials allotment (TIMA) selections Update AskTED School Board/Governing Board Board candidate workshop (optional) Ensure election judge(s) and clerks(s) are trained for November election (TEC§32.1) Report Trustee training hours at Board meeting prior to elections \*Adopt district/campus improvement plan \*Approve Independent Audit Report 16 15 **Charter Specific**  Bank Depository Contract due to TEA – December 1ST Verify web posting requirements Annual governance reporting forms are usually available in September: charter holders must submit governance reporting forms yearly. Refer to the TEA Charter School Governance web site for the timeline to submit governance reporting information. See proposed TAC§100.1015 New Charter School: SC5050 requirements (contact for more information) Charter School Waitlist snapshot date on September 26th Charter School Waitlist ready for users to complete on 22 23 September 26th Utilize the All-In-One-Form to update AskTED \*Requires Board action/approval 30

# SEPTEMBER 2025

WEDNESDAY	THURSDAY	SEP FRIDAY	SATURDAY / SUNDAY
3	4	5	6
			7
10	П	12	13
	PEIMS Extended Year Resubmission ESC due date for LEAs (2024- 2025)		txEDCON 2025 (TASA/TASB) Convention
			14
TASA Study Group	txEDCON 2025 (TASA/TASB) Convention	txEDCON 2025 (TASA/TASB) Convention	txEDCON 2025 (TASA/TASB) Convention
17	18	19	20
	PEIMS Extended Year Resubmission TEA due date for LEAs (2024-2025)		21
24	25	26	27
TACS		Close of school -start window	28

# September 2025 Reminders

## Federal and State Programs

- 2025-2026 ESSA Consolidated Application due September 3rd if submitting for districts without 12-month grant funded
- \*Review/implement district/campus improvement plans in accordance with district planning process (TEC\$11.251)
- Prepare and upload into ESSA Smartsheets PNP Affirmations and Equitable Services worksheets for districts with participating private schools by September 30th
- Identify participation with TEA's Substitute System of Time and Effort Reporting. This is applicable to federally funded employee who work on multiple cost objectives and are on regular, fixed schedule. TEA's Substitute System of Time and Effort
- \* Submit 2024-2025 ESSA Consolidated Compliance reports through eGrants by September 30th

- \* Prepare for annual financial audit September 1st FY
- Distribute tax statements
- Calculate State Aid using end-of-first-six-weeks student data
- Review student attendance figures as compared to prior year and budget projections
- Review Investment Policies (annual)
- Register for Investment Officer training (TEC§45.209
- Access and review the LEA's Final FIRST Ratings/Charter FIRST; Prepare working calendar to schedule the publication and
- All TRS RP reports for the entire fiscal year must be at a "Complete" status. Failure to bring your RP report to a "Complete" status by the deadline may result in incorrect annual statements for your employees
- Chapter 49 district-District Intent/Choice Selection must be submitted by September 1st, online in the FSP System. No board approval required. The form must be submitted for your district to proceed with its tax rate adoption for the fiscal year
- \*The Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding) contract must be submitted by September 1st, If not netting, the agreement is due January 13th. Specific board meeting minutes language required. Submit online in the TEAL - FSP System

### Texas Student Data System/PEIMS

- PEIMS Extended Year Resubmission ESC Region 17 due date for LEAs on September 11th (2024-2025)
- \* PEIMS Extended Year Resubmission TEA due date for LEAs on September 18th (2024-2025)
- \* PEIMS Fall Submission: Close of school-start window Last Friday September 26th

## General Curriculum

- Review 504 procedures
- The 2026-2027 application cycle for innovative courses closes on September 12, 2025. The complete innovative course application timeline is available on the TEA innovation course website

### Accountability and Assessment

- Federal School Improvement Designations Released (Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI) or Additional Targeted Support (ATS)
- District Testing Coordinator attends required annual DTC training at ESC 17
- Accountability Appeals: Dates of the appeals submission window, exact deadlines, and dates of final rating decisions for the accountability year will be announced on the date preliminary accountability ratings are published in TEA Login (TEAL)
- RDA (Results Driven Accountability) Report released via TEAL
- \* The 2026-2027 application timeline is available on the TEA innovation course website.

## Career and Technical Education

- 2024-2025 SC5003 Formula Grant Consolidated Schedule (one schedule applicable to ESSA, Perkins, and IDEA-B) due
- 024-2025 Perkins formula Grant application, budget and performance measures due September 3rd
- Review and meet with CTE about CTSOs to ensure that they have their school charter with the school
- Complete collection of Career Prep and Practicum training plans where applicable
- Review Practicum training plans (15-day requirement) and signed training agreement from Career Prep and Practicum teachers
- Monitor student IBC testing schedules and credential tracking setup
- \* Ensure that CIPS and DIPS align with CLNA goals

## Special Education

- 2025-2026 Nonpublic Placement Notification & Application (Required for all Nonpublic Day School & Non public Residential placements by LEAs) opens in TEAL (APEX) September 1st
- 2024-2025 Special Education Consolidated Grant Year Ends September 30th
- \* Monitor special education expenditures form the general fund to ensure on track for MOE (Maintenance of Effort) Compliance

- \* The current three-year safety & Security audit cycle for open-enrollment charter districts began on September 1, 2022 and ends on August 31, 2025. The reporting period for submitting audit results to the TxSSC during this audit cycle is from April 15, 2026 to September 15, 2025.
- The current three-year safety & security audit cycle for K-12 school districts began on September 1, 2023 and ends on August 31, 2026. The reporting period for submitting audit results to the TxSSC by September 15th
- \* Each district shall adopt and implement a policy requiring integration of trauma-informed practices in each school environment. A district must include the policy in the district improvement plan required under Section 11.252 (TEC\$38.036)
  - •The Policy must address:
  - Increasing staff and parent awareness of trauma-informed care Implementation of trauma-informed practices and care by district and campus staff

  - Available counseling options for students affected by trauma or grief
- \* Emergency Operations Plans & Annexes-E-mail with information regarding EOP documents for the 2024-2025 review cycle will be sent to superintendents
- \* Persistently Dangerous Schools & Criminal Incidents-Title VIII, School Choice Option-PR6200 Available: July - Due September
- \* ISD Police Department should ensure all officers have met the TCOLE Training hours requirement
- \*Requires Board action/approval

OCTOBER 2025

MONTHLY REMINDERS MONDAY TUESDAY Superintendent and School Boards – Field Service Agents September 2025 Superintendent's Office Review TEA Superintendent Resources & Guidance and ESC 17 Superintendent Resources Prepare Annual Finger Printing Certificate and Statement of Compliance (TEC§22.08 Prepare report of Trustee training hours prior to November elections with postings a require (TEC§11.159) - October Board Update AskTED **School Board/Governing Board** Review the Superintendent's evaluation timeline and process, including training on use of instrument Report Trustee training hours at Board meeting prior to elections **Charter School Specific**  Prepare for annual governance reporting. Forms are usually available in September: charter holders must submit governance reporting forms yearly. Refer to the TEA Charter School Governance website for the timeline to submit governance reporting information. See proposed TAC§100.1015 **Texas Charter School Texas Charter School** Charter School Waitlist submission due date for Charter Schools **Conference - Houston Conference - Houston** on October 31st Utilize the All-In-One-Form to update AskTED \*Requires Board action/approval 20 21 **ACET Fall Conference** Corpus Christi 27 28

		CTOBER 2025
		SATURDAY / SUNDAY
2	3	4
		5
9	10	11
		12
16	17	18
TACS Annual 2025 Fall Conference Waco	TACS Annual 2025 Fall Conference Waco	19
23	24	25
		26
ACET Fall Conference Corpus Christi	ACET Fall Conference Corpus Christi	
30	Fall PEIMS Snapshot date  Charter School Waitlist Fall Submission is due for LEAs	
	9  TACS Annual 2025 Fall Conference Waco 23  ACET Fall Conference Corpus Christi	THURSDAY  3  3  9  10  16  17  TACS Annual 2025 Fall Conference Waco  23  ACET Fall Conference Corpus Christi  30  31 Fall PEIMS Snapshot date  Charter School Waitlist Fall Submission is due for FRIDAY  FRIDAY  ACET Fall Conference Corpus Christi  30  31 Fall PEIMS Snapshot date  Charter School Waitlist Fall Submission is due for

# October 2025 Reminders

### Federal and State Programs

- Annual Survey of Children in Local Facilities for Neglected/Delinquent Survey available in eGrants
- \*Review/implement district/campus improvement plans in accordance with district planning process (TEC\$11.251)(ESSA\$1112,1114)
- LEAs that reported 2024-2025 TIVA Program Objectives and Measurable Outcomes will need to report initial progress toward meeting those objectives and outcomes. Reporting window is October 1st December 1st. If 2024-2025 TIVA funds were not carried into 2025-2026, the initial report will be considered the final report. Reporting occurs through the Smartsheets App

## \*Approve Annual Financial Audit for July 1st FY

- Review student attendance figures as compared to prior year and budget projections
- Calculate State Aid using end-of-first-six-weeks student data
- Submit biannual pupil projections survey to TEA, only in years prior to a Legislative Session (ALL LEAs)
  School FIRST: Conduct Public Hearing within 2 months of receiving the Final School FIRST Rating. If no appeal was submitted by your district, your district's preliminary rating becomes final on the 31st day after the preliminary ratings are released
- For Chapter 49 district Near-final Excess Local Revenue (Recapture) balances are due for recapture payments owed by districts for the prior year based on updates Summary of Finance. View your district's remaining balance via the Payment Ledger under School District State Aid Reports

- Food and Nutrition
  \* Verification of Sample Household Income Application begins October 1st
- Summer Food Cost Report due October 9th
- \* Count number of students enrolled, directly certified, and with approved applications October 31st (last Friday of the month)

### Texas Student Data System/PEIMS

- \* Charter School Waitlist: Submission due date for charter schools on October 31st
- \* PEIMS Fall: Snapshot date on October 31st

- \* Recommend technology and instructional materials allotment (TIMA) selections
- \* LEAs without ESL certified teachers must request a TEA waiver of certification requirements (19 TAC §89.1207(b))

### Accountability and Assessment

- Review PEIMS data for all program areas prior to snapshot data (RDA and other accountability areas)
  - •Count the number of students enrolled, directly certified, and with approved applications- October 31st (last Friday of the
- Attend required School Improvement training, if applicable

   Prepare and submit applicable school improvement documents, if applicable
- \* RDA (Results Driven Accountability) Report release via TEAL

### Career and Technical Education

- Continue reviewing 4-year plans and coding students for PEIMS snapshot
- Hold Fall CTE Advisory Meeting (industry, workforce, and postsecondary)
- Update or review local labor market alignment with TWC/JobsEQ tools
  Review equipment and facility needs for budget planning (Perkins funds allowable uses)
- Update or review local labor market alignment with TWC/JobsEQ tools

- 2025-2026 Nonpublic Placement Notification & Application due October 1st for continuing placement of all Nonpublic Day School & Nonpublic Residential placements by LEAs (due within 30 calendar days of ARD committee off-campus placement decision if new placement)
- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

- Report to Department of State Health Services the immunization status of the kindergarten and 7th graders opens for submission Fentanyl Poisoning Awareness Month | Texas Government Code, §662.116 House Bill (HB) 3144 (88th Texas Legislature, Regular Session, 2023). To help school systems plan and prepare to spread awareness during the month of October, the Fentanyl Response Communications Toolkit resources have been updated to support fentanyl poisoning awareness month
- Fentanyl Education | TEC, §38.040, requires districts to annually provide research-based instruction on fentanyl abuse prevention and drug poisoning awareness to students in grades 6-12

- \* Emergency Operation Plan & Annexes Due to the TxSSC Requirements: Basic Plan and the Cybersecurity Annex
- \*Requires Board action/approval

NOVEMBER 2025

MONTHLY REMINDERS	MONDAY	TUESDAY
Superintendent and School Boards – Field Service Agents September 2025  Superintendent's Office Review TEA Superintendent Resources & Guidance and ESC 17 Superintendent Resources Prepare Annual Finger Printing Certificate and Statement of Compliance (TEC\$22.081) Update AskTED  Chool Board/Governing Board November Elections (BBL Legal) (TEC\$3.004-3.005)  o *Canvass Trustee election results (TEC\$67.003A)  o *Reorganize Board Trustees (TEC\$11.061C)  o Schedule all required New Trustee trainings  o Update AskTED with changes in Board membership  o Train new Trustees on the superintendent evaluation instrument and process (BBD Legal)  o Statement of Office and Oath of Office for all new Trustees Public hearing on annual report required within 90 days of receipt Approve the Annual Independent Audit for July 1st FY  *Board approved annual audit for July 1st FY due to TEA no later than November 27th Prepare Board Training Report (Military District Only)  *Final FIRST Rating/Charter FIRST released. Hold public hearings within two months	MONDAY  3  Texas Assessment Conference 2025 Round Rock	TUESDAY  4  Texas Assessment Conference 2025 Round Rock
Review investment policy (Gov't Code 2256.005 (e)) Approve investment policy revisions as needed (Gov't Code 2256.005 (e)) Charter Specific Bank Depository Contract due to TEA on December 1st Prepare for annual governance reporting. Forms are usually available in September, charter holders must submit governance reporting forms yearly. Refer to the TEA Charter School Governance website for the timeline to submit governance reporting information. See proposed TAC\$100.1015 Charter Schools: 2025-2026 SC5050 form (optional) for Significant Expansion due to TEA via eGrants by November 1st (to request additional ESSA and/or IDEA-B funding to be received with 2025-2026 final amounts, based on significant expansion)  o Reach out to TEA at compliance@rea.texas.gov to have this opened Charter School Waitlist data available to customers on November 14th Utilize the All-In-One-Form to update AskTED	10	H
	17	18
	24	25

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY / SUNDAY
			2
Texas Assessment Conference 2025 Round Rock  TASBO School Operations Conference Galveston	TASBO School Operations Conference Galveston	7	9
TASA Study Group	13	14	16
19	PEIMS Fall First Submission ESC due to date for LEAs and ESCs	21	22
26	27 Thanksgiving	28	30

# November 2025 Reminders

## Federal and State Programs

NOVEMBER 2025

- All LEAs receiving Title I, Part A dollars must complete and submit the Comparability Assurance Document. Non-exempt LEAs must also complete and submit the Comparability Computation Form. Both forms found on TEA's webpage referenced below
- Title I Comparability is a fiscal requirement to ensure comparable services are being provided across an LEA's Title I-served campuses in comparison to their non-served campuses. TEA's Comparability of Services Requirement webpage

  Title V, Part B Rural and Low-Income School Program Grant Application due Mid November in eGrants

  Continue consultation meetings with private schools (Not Applicable to Charters)

- \* Review/implement district/campus improvement plans in accordance with district planning process (TEC\$11.251)(ESSA\$1112,1114)
- LEAs that reported 2024-2025 TIVA Program Objectives and Measurable Outcomes will need to report initial progress toward meeting those objectives and outcomes. Reporting window is October 1st December 1st. If 2024-2025 TIVA funds were not carried into 2025-2026, the initial report will be considered the final report. Reporting occurs through the Smartsheets App

\* Review student attendance figures as compared to prior year and budget projections

## Food and Nutrition

- Child Nutrition Verification process completion deadline is November 15th
- \* Verification Report deadline

## Texas Student Data System/PEIMS

\* PEIMS Fall Submission ESC due date for LEAs and ESCs November 20, 2025

\* Transportation Operations Report sue December 1st

## General Curriculum

\* Innovative Course Approval Process (TAC§74.27)

\* Review next school years high school course offering and process(TAC§74.12)

### Accountability and Assessment

- Prepare school improvement intervention submission, if applicable
- RDA (Results Driven Accountability) Including LEA Determinations, Federally Required Elements (FRE), releases via TEAL; Masked reports
- Prepare RDA intervention submission, if applicable
- Possible TAPR released, Statute requires that each distict's Board hold a public hearing to discuss the district's annual report within 90 calendar days of receiving the PDF TAPR. Winter breaks do not count towards the 90 days. Within two weeks following the public meeting, each district must widely publish its annual report, including posting it on the district website and other public places. (TEAs Requirement for Posting of Performance FAQ)

## Career and Technical Education

- Review near final Summary of Finance report for previous school year
- Meet with teachers regarding student certification and licensure programs
  Review and compare the second six weeks principals and superintendent FTE report to-in-house FTE report
- \* Review department expenditures to date
- Evaluate and document CTE safety procedures and training Las day to spend/encumber campus Perkins funds attend ESC 17 New and Experienced Admin Training

## Special Education

- SPPI- 14 ready for users to complete data on November 3rd
- 2024-2025 SHARS (School Health & Related Services) Reimbursement Survey (applicable to all LEAs) sue to TEA early November 2025-2026 Excess Cost Preliminary Calculation, based on final unaudited 2024-2025 expenditures, should be completed (kept locally)
- \* Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

<sup>\*</sup>Requires Board action/approval

DECEMBER 2025

MONTHLY REMINDERS MONDAY TUESDAY Superintendent and School Boards – Field Service Agents September 2025 Superintendent's Office Review TEA Superintendent Resources & Guidance and ESC 17 Superintendent Resources Evaluate State Compensatory Education (TEC§29.081 (B-3)) UIL due Deadline January 1st Annually to State UIL Office (CCR D10) Review DFBB (LEGAL & LOCAL) for non-renewals Implement Winter Break Maintenance and Security Protocols, including • AskTED School Board/Governing Board Update Trustees' contact information & terms on website Post Trustee training hours (Military District Only) Complete Board Self-Evaluation (recommended) **Charter Specific** • Charter holder must file audit report disclosing all management company loans Prepare for annual governance reporting. Forms are usually available in September; charter holders must submit governance reporting forms yearly. Refer to the TEA Charter School Governance website for the timeline to submit governance reporting information. See proposed Utilize the All-In-One-Form to update AskTED \*Requires Board action/approval 16 22 23 Christmas Holiday Christmas Holiday 29 30 Christmas Holiday Christmas Holiday

			CEMBER 2025
WEDNESDAY	THURSDAY	FRIDAY	SATURDAY / SUNDAY
3	4	5	6
			7
	TAMS Annual Legislative Conference 2024	TAMS Annual Legislative Conference 2024	
10	11	12	13
	Submission TEA due date for	RF Tracker Submission Mid-Year	
	LEAs and ESCs	Checkpoint	
			14
TASA Study Group			
17	18	19	20
			21
24	25	26	27
			28
	Christman Day	Christmas Halida	
Christmas Holiday	Christmas Day	Christmas Holiday	
31			
Christmas Holiday			

# December 2025 Reminders

### Federal and State Programs

- Substitute System of Federal Time-and -Effort Reporting (optional system): :EA Management Certification due to TEA December 1st (to be effective retroactive to July 1st of the same year will remain in effect for one year, to June 30th. If submitted after December 1st, effective on the date of submission and remain in effect for one year). This applies to all federal programs.
- Review/implement district/campus improvement plans in accordance with district planning proves (TEC\$11.251)(ESSA\$1112,114)
- LEAs that reported 2024-2025 TIVA Program Objectives and Measurable Outcomes will need to report initial progress toward meeting those objectives and outcomes. Reporting window is October 1st December 1st. If 2024-2025 TIVA funds were not carried into 2025-2026, the initial report will be considered the final report. Reporting occurs through the Smartsheets App
- 2024-2025 ESSA Consolidated Grant Federal Final and Revised Final Expenditures report due December 29th

- \*Approve Independent Audit Report, September 1st FY
- Review, update and submit Attendance Projections in TEAL
- Publish Schedule C-3 from independent audit in local newspaper
- Debt Transparency Reporting (June 30th FY) December 27th
- Develop Budget Adoption Timeline
- For Chapter 49 districts The Agreement for the Purchase of Attendance Credit contract, if not netting, verify date. Specific board meeting minutes language required. Submit online in the TEAL - FSP System. CAD Cost, District Partner Data, Tuition & Payment Options must be submitted check date in the TEAL - FSP system online. https://tea.texas.gov/Finance and Grants/State Funding/Excess local Revenue/Download And review the Options and Procedures for Local Revenue in Excess of Entitlement (manual)

## Food and Nutrition

- Food Service Management Company Request for Proposal for new contracts deadline is December 1st Texas Student Data System/PEIMS
- PEIMS Fall Submission: First submission due date for LEAs to ESC Region 17 on December 4th
- PEIMS Fall Submission: Request to retire Unique IDs due at TEA on December 5th
- PEIMS Fall Submission: First submission due date for LEAs and ESCs on December 11th
- RFT: All RF Tracker data up to this point must be promoted, validated and fatal free on December 12th
- PEIMS Mid Year Submission: TSDS PEIMS Mid-Year ready for users to complete, approve and accept submission on December 15th

### Texas Student Data System/PEIMS

- PEIMS Fall First Submission TEA due date for LEAs and ESCs December 11, 2025
- PF Tracker TSDS Collection Mid-Year Checkpoint December 12, 2025

• Transportation Operations Report due electronically by December 1st

### Accountability and Assessment

- Final List of campuses identified under Public Education Grant (PEG) criteria for 2026-2027 school year
- Hold Public Hearing of district's annual report (TAPR) within 90 calendar days of receiving the PDF TAPR
- School Report Card released (send home within six weeks)
- Federal Report Card released (distribute to campuses, parents, and the public)
- STAAR EOC window opens
   Preliminary Accelerated Student listing released in TEAL

### Career and Technical Education

- Mid-year review of CCMR and IBC progress
- Review and compare the third six weeks principals and superintendent FTE report to in-house report
- Survey CTE students for program interest, career goals, and engagement feedback
- Verify accuracy of PEIMS fall submission for CTE codes and staffing
- Review second semester schedule changes and new semester course offerings
- Prepare for STE Month in February
- Review Career prep and practicum training plans job changes, new training plans

- 2024-2025 Special Education Consolidated Grand Application State (IDEA-C ECI, State Deaf) Final and Revised Final Expenditure Reports due December 2nd
- 2024-2025 Special Education Consolidated Gran Federal (IDEA-B Formula, IDEA-B Preschool, IDEA-B Discretionary Deaf, IDEA-B APR Formula, IDEA-B ARP Preschool) Final and Revised Final Expenditures report due December 29th
- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) Compliance

• December 13th is the deadline for the submission of the Annual Report of Immunization Status for Kindergarten and 7th grade students each year to the Texas Department of State Health Services; the report may only be entered from October 25th to December 13th immunization reporting is disabled at other times of the year

JANUARY 2026							JANUARY 2026
MONTHLY REMINDERS	MONDAY	TUESDAY	1	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY / SUNDAY
Superintendent and School Boards – Field Service Agents September 2025					1	2	3
Superintendent's Office Review TEA Superintendent Resources & Guidance and ESC 17 Superintendent Resources					New Years Day		
<ul> <li>Review calendar development process</li> <li>Review Staff Non-renewals</li> <li>Ensure School Report Card is included with first semester report card (TEC\$39.305)</li> </ul>							4
Update AskTED							
*Superintendent's evaluation and contract     *Approve Annual Independent Audit Report for September 1st FY     *Approve Annual Independent Audit Report (AFD) due to TFA no.	5	6	_	7	Christmas Holiday	Christmas Holiday 9	10
**Board approved Annual Independent Audit Report (AFR) due to TEA no later that January 28th for LEAs September 1st     **Approve Auditor for next FY (TEC§11.170)				,			
Charter Specific Charter Schools: 2025-2026 SC5050 form (optional) for Significant Expansion due to TEA (final deadline) January 31st (to request additional)							
Charter Schools: 2025-2026 SC5050 form (optional) for Significant Expansion due to TEA (final deadline) January 31st (to request additional ESSA and/or IDEAB funding to be received in with 2025-2026 planning amounts based on significant expansion experienced in 2024-2025) o Reach out to TEA at compliance@rea.texas.gov to have this							11
opened  • Utilize the All-In-One-Form to update AskTED					PEIMS Fall Resubmission ESC due date for LEAs and ESCs		
*Requires Board action/approval	12	13		14	15	16	17
				TASA Study Group	PEIMS Fall Resubmission due date for LEAs and ESCs		18
					PEIMS Midyear Submission ESC due date for LEAs and ESCs		
	19	20		21	22	23	24
				TACS			
				IACS			25
	Martin Luther King Jr. Day				PEIMS Midyear First Submission TEA due date for LEAs and ESCs		TASA Midwinter Conference San Antonio
	26	27		28	29	30	31
							TCEA Convention 2026 San Antonio
	TASA Midwinter Conference San Antonio	TASA Midwinter Conference San Antonio - Regional Breakfast		TASA Midwinter Conference San Antonio	ECDS Kindergarten Submission due date for LEAs		

# January 2026 Reminders

## Federal and State Programs

\* Review/Implement district/campus improvement plans in accordance with district planning process (TEC§11.251)(ESSA§1112, 1114)

\* Ongoing consultations with PNPs participating in federal program equitable services (ISDs only)

- Annual Audit Report due to TEA no later than January 28th September 1st FY Review student attendance figures as compared to prior year and budget projections
- W2's, 1095-C & 1099 distributed
- Match previous year audit report to PEIMS Mid-Year submission
- Impact Aid Application deadline January 31st (if applicable)
  For Chapter 49 districts The Agreement for the Purchase of Attendance Credit contract, if not netting, verify date. Specific board meeting minuets language required. Submit online in the TEAL - FSP system online. https://tea.texas.gov/Finance\_and \_Grants/State\_Funding/Excess\_Local\_Revenue/ Download and review the Options and Procedures for Local Revenue in Excess of Entitlement(manual)

- Food and Nutrition

  \* Child Nutrition Texas Summer Mandate is January 31st
- Food Service Management Contract Review Form to completed once per semester

### Texas Student Data System/PEIMS

- PEIMS Fall Submission: Resubmission ESC due date for LEAs and ESCs on January 8, 2026
- PEIMS Fall Resubmission TEA due date for LEAs and ESCs January 15, 2026
- PEIMS Midyear Submission ESC sue date for LEAs and ESCs January 15, 2026
- ECDS Kindergarten TSDS Collection due date for LEAs and ESCs

### Accountability and Assessment

- Notification to parents of eligibility for Public Education Grants by February 1st (TEC\$29.204(b))
- \* Hold Public Hearing of district's annual report (TAPR) within 90 calendar days of receiving the PDF TAPR

## Career and Technical Education

- Review new semester course offerings
- Review Career Prep Practicum Training Plans
- Review activities for CTE month February
- Resolve 2nd semester schedule changes
- Review WBL student training agreements Begin Perkins carryover spending plan (if applicable)
- Update 4-year graduation plans in collaboration with counselors (ensure alignment of POS for CCMR accountability and Outcomes Bonus)

\* Monitor special education expenditures form the general fund to ensure on track for MOE (Maintenance of Effort) compliance

- Safety & Security Committee meets once during each academic semester & once during the summer (TEC\$37.109)
- Ensure there is an SSSP Team representing each campus. All required positions are filled, and all team members are trained in conducting Behavioral Threat Assessment Reports. Safety & Security Committee meets once during each academic semester & once during the summer
- \* If it was not completed in the fall semester, ensure that each campus has a Bullying committee and that all required position are filled. Ensure annual student bully prevention training is complete, student bully surveys are completed. And action plans are developed from the survey results
- Ensure that the semi-annual safety standard maintenance checklist is completed
- Ensure that the LEA Superintendent of designee attends the semi-annual school safety sheriff meeting
- Ensure weekly door logs are being maintained
- Distribute Keep'em Safe TX information regarding the safe storage of firearms to the parent/guardian of each student enrolled in the district or
- Conduct a monthly inspection to verify the automated external defibrillator is placed at its designated location, reasonably appears to be ready for use, and does not reasonably appear to be damaged in a manner that could prevent operation (THSC\$779.003)
- Conduct and document mandatory Drills: TxSSC Drill Requirements
- LEA superintendents receive the FY 2024 School Safety Allotment Data Collection Survey in January and due in February
- \* Plan Safety & Security Committee meeting for each academic semester & once during the summer (TEC\$37.109)

FEBRUARY 2026 FEBRUARY 2026

MONTHLY REMINDERS	MONDAY	TUESDAY
Superintendent and School Boards – Field Service Agents September 2025		
<ul> <li>Superintendent's Office</li> <li>Review TEA Superintendent Resources &amp; Guidance and ESC 17 Superintendent Resources</li> <li>Develop next year's school calendar</li> <li>Review Valedictorian &amp; Salutatorian selection process and class rank process</li> <li>Update ESC 17 Commitment and Contract Approvers (as needed)</li> <li>Update AskTED</li> </ul>		
School Board/Governing Board  * *Call Trustee election for May  Review and update Superintendent evaluation instrument & procedures, as needed  * *Administrator contracts  Review Schedule for Texas Public Schools Week  * *Approve next year school calendar  Schedule Trustee candidate workshop (optional)	2	3
<ul><li>Charter Specific</li><li>Utilize the All-In-One-Form to update AskTED</li></ul>	TCEA Convention 2026 San Antonio	TCEA Convention 2026 San Antonio
*Requires Board action/approval	9	10
		National ESEA Conference Denver Colorado
	16	17
	Washington's Birthday	
	23	24
	TASBO Conference 2026 Grapevine	TASBO Conference 2026 Grapevine

		1.6	DHUANT ZUZU
WEDNESDAY	THURSDAY	FRIDAY	SATURDAY / SUNDAY
			1
			TCEA Convention
			2026 San Antonio
4	5	6	7
			8
TCEA Convention	PEIMS Midyear Resubmission ESC		
2026 San Antonio	due date for LEAs and ESCs		
П	12	13	14
TASA Study Group			
intervetacy Group	PEIMS Midyear Resubmission TEA		15
	due date for LEAs and ESCs		
National ESEA Conference	National ESEA Conference		
Denver Colorado	Denver Colorado		
18	19	20	21
	SPPI-14 Submission due date for		
	LEAs		22
	Texas Rural Schools	Texas Rural Schools	
	Spring Conference	Spring Conference	
	Georgetown	Georgetown	
25	26	27	28
TACS			
TASBO Conference 2026	TASBO Conference 2026	TASBO Conference 2026	
Grapevine	Grapevine	Grapevine	

# February 2026 Reminders

## Federal and State Programs

- Begin budget calendar and budget process for 2026-2027
- Review/implement district/campus improvement plans in accordance with district planning process (TEC\$11.251)(ESSA\$112, 114)
- Ongoing consultations with PNPs participating in federal program equitable services (ISDs only)
- 2025-2026 ESSA Consolidated Grant Application, RLIS: Review Final Entitlements & Carryover (if applicable) & adjust local records
  - Determine if an amendment to grant application is needed

### rmance

- \*Begin bid for depository contract (due June 15th)/check status for extension (ISD only)
- Calculate enrollment projections
- Review Comptroller's Preliminary CPTD Values Start appeal/protest if necessary (most delinquent tax firms will advise if protest is beneficial). Check deadline for school districts to file petition protesting the preliminary findings
- Update SOF Template w/ current ADA and Preliminary 2022 CPTD Values (T Values) compare results to original revenue projections and make budget adjustments as needed
- Begin budget calendar and budget process
- Debt Transparency Reporting posted on website or submitted by Comptroller foe August 31st FYE districts February 27th
- Bonded Debt Payments-form I & S Fund
- Eminent Domain Reporting: Public & private entities authorized by the State under a general/special law to exercise the power of eminent domain must use the Comptroller's reporting form to submit an updated report to the Comptroller's office by February 1st of each year
- Chapter 49 districts-February 15th for districts selecting the monthly payment option, firs recapture payment

### Food and Nutritio

- \* Onsite Monitoring to be completed for schools with more than one site by February 1st
- \* Food Service Management Company renewal documents submitted to TDA for approval by February 1st
- \* Child Nutrition USDA Commodity Food requisitions close

# Texas Student Data System/PEIMS

- \* PEIMS Mid-Year Submission: Resubmission due date for LEAs to ESC Region 17 on February 5th
- \* PEIMS Mid-Year Submission: Resubmission TEA due date for LEAs and ESCs on February 12th
- \* SPPI-14 TSDS Collection due date for LEAs February 19, 2026

### Accountability and Assessment

- \* Notification to parents of eligibility for Public Education Grants (PEG) by February 1st (TEC\$29.204(b))
- \* Ensure Federal Report Card and School Report Card have been released and distributed (TEAs Requirement for Posting of Performance FAQ)
- \* Hold Public Hearing of district's annual report (TAPR) within 90 calendar days of receiving the PDF TAPR
- \* STAAR Stand -Alone Field Test: February 2nd-February 6th
- \* TELPAS/TELPAS ALT window opens February 16th

## Career and Technical Education

- \* National CTE Education Week/Month Activities
- \* Review budget expenditures in state and federal funds from the general funds to track for Maintenance and Effort (MOE)
- \* Conduct CTE program evaluations
- \* Last day to spend/encumber campus CTE funds
- \* Start identifying equipment/facility needs for next year's Perkins budget

## Special Education

- \* Begin Budget process for 2026-2027
- \* 2025-2026 Special Education Consolidated Grant Application (Federal): Review Final Entitlements & Carryover (if applicable) & adjust local records
  - •Determine if an amendment to grant application is needed
  - •Determine eligibility for 2025-2026 MOE (Maintenance of Effort) Voluntary Reduction, submit amendment if eligibility changed •Review revised 2025-2026 proportionate share amount to be spent on parentally paced private school children with disabilities
- (N/A to any charter school; N/A to ISDs with no private school/home schools within their geographical boundaries)
- \* Mid-Year Payment Request e-mail sent to applicable LEAs early February regarding IDEA-B Discretionary Residential Reimbursement (Optional fund source) for expenditures for eligible students from August 1, 2025, or the contract start date, whichever is later, through January 31, 2026
- \* Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

### School Safety

\* LEAs complete the FY 2024 School Safety Allotment Data Collection Survey (Due February)

**MARCH 2026** 

MARCH 2026  MONTHLY REMINDERS	MONDAY	TUESDAY
Superintendent and School Boards – Field Service Agents September 2025		
March 2026  Superintendent's Office  Review TEA Superintendent Resources & Guidance and ESC 17 Superintendent Resources  Develop recommendations for teacher contracts  *SBDM Committees develop campus performance objectives for the next school year  Review Graduation Program on Student Expression and review related policies	וח	
<ul> <li>Program Directors complete the ESC 17 Programs and Services Survey</li> <li>Update ESC 17 Commitment and Contract Approvers (as needed)</li> <li>Update AskTED</li> </ul>	2	3
<ul> <li>*Chool Board/Governing Board</li> <li>*Order of Trustee election and post required notice for May election</li> <li>Prepare report of Trustee training hours prior to May elections with posting as required (TEC§11.159) – April Board meeting</li> </ul>	Texas Independence Day	
<ul> <li>*Adopt district goals</li> <li>*Adopt next year's school calendar</li> <li>*Ratify Textbook Committee recommendations (19 TAC 66.104 (a): TEC§31.101)</li> <li>Discuss preliminary budget/budget workshops</li> <li>Host potential trustee candidate workshop (optional)</li> </ul>	9	10
<ul> <li>Charter Specific</li> <li>Request for an Indirect Cost Rate for Charter Schools for 2026-2027 Qualtrics survey due to TEA in March</li> <li>Utilize the All-In-One-Form to update AskTED</li> </ul>		
	16	17
*Requires Board action/approval		
	Spring Break	Spring Break
	23	24
	TXDLA Conference Galveston	TXDLA Conference Galveston
	30	31
	Cesar Chavez Day Texas Library Association Conference Houston	Texas Library Association Conference Houston

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY / SUNDAY
4	5	6	7
			TASB Governance Camp 2025 Galveston
TASB Governance Camp 2026 Galveston	TASB Governance Camp 2026 Galveston	TASB Governance Camp 2026 Galveston	8
11	12	13	14
TASA Study Group			15
18	19	20	21
			22
Spring Break	Spring Break	Spring Break	
25	26	27	28
TACS			
	Class Roster Winter Submission due date for LEAs		Toyas Library Association
TXDLA Conference Galveston	TXDLA Conference Galveston		Texas Library Association Conference Houston

# March 2026 Reminders

### Federal and State Programs

- \* LEAs must make the federal report card information readily accessible to the public, and LEAs must notify parents of the availability of the federal report card information early March
- \* Schedule planning meetings with campus staff regarding grant activities for current and next year's applications, CNA and DIP/CIP
- \* Review professional development participation for Title II, Part A compliance report
- \* Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251)(ESSA§112, 114)

### Financ

MARCH 2026

- \* Review Student attendance figures as compared to prior year and budget projections
- \* Continue budget process including proposed staff compensation package
- \* SHARS Cost Control Report sue April 1st submit thru STAIRS (State of Texas Automated Information Reporting System)
- \* Deadline for districts to file petitions protesting the Comptroller's Preliminary PVS findings 40 days after release of Comptroller's finding
- \* Recapture payment due for district's subject to recapture that selected the monthly payment option (7 installments)
- \* Update SOF Template w/ current ADA, Preliminary 2022 CPTD Values (T Values), and recently released State Comp Ed Counts by Census Block compare results to original revenue projections and make budget adjustments as needed
- \* Review spending by special program using allotments from updated SOF to ensure minimum spending requirements are being met
- \* Chapter 49 districts Deadline for Chapter 49 districts to submit revised CAD costs for prior school year or forfeit the CAD cost reduction for the prior school year. For districts selecting the monthly payment option, the second payment for current year is due from districts with excess local revenue to the state (Option 3) and/or to the partner district(s) for districts exercising Option 4

## Food and Nutrition

- \* Child Nutrition Community Eligibility Program Data Submission deadline
- \* Child Nutrition Financial Report due to The Texas Department of Agriculture
- \* Child Nutrition Food Service Management Company Contract selections sent to TDA for approval prior to award deadline is April 1st

### Texas Student Data System/PEIMS

\* Class Roster: Winter TSDS Collection due date for LEAs on March 26th

## Accountability and Assessment

- \* TELPAS window closes March 27th
- \* STAAR Alternate 2 window opens March 16th
- \* Ensure Federal Report Card has been released and distributed
- \* Alternative Education Accountability (AEA) Campus registration window opens
- \* Final Accelerated Testers Student Listing released in TEAL

## Career and Technical Education

- \* Input IBC's to PEIMS
- \* Review and compare the fifth six weeks principals and superintendent FTE report to in-house report
- \* Monitor preliminary CCMR data
- \* Review course offerings for CTE next year
- \* Monitor IBC testing preparation for spring window
- \* Finalize spring CTE Advisory Committee Meeting schedule and prepare agendas

### Migran

\* Distribute Migrant Survey to all students

### • Special Education

- \* Perform self-analysis of FY25 MOE (maintenance of Effort) Compliance, using final expenditure data from TSDS PEIMS 2025-2026 Mid Year reports; gather documentation for exceptions/adjustment, if applicable
- \* FY25 MOE (Maintenance of Effort) Preliminary Compliance Review released by TEA; Respond to TEA with 2024-2025 Exceptions Workbook for failed tests, if applicable
- \* 2025-2026 Excess Cost Final Calculation based on Final, audited 2024-2025 expenditures should be completed (kept locally)
- \* Deadline for eligible LEAs to submit MOY Payment Request for IDEA-B Discretionary Residential Reimbursement (Optional fund source) Typically early March
- \* Monitor special education expenditures form the general fund to ensure on track for MOE (Maintenance of Effort) compliance
- \* \*Requires Board action/approval

**APRIL 2026** 

MONTHLY REMINDERS	MONDAY	TUESDAY
Superintendent and School Boards – Field Service Agents September 2025		
September 2023		
<ul> <li>Superintendent's Office</li> <li>Review TEA Superintendent Resource &amp; Guidance and ESC 17 Superintendent Resources</li> <li>Develop and recommend summer school plans</li> <li>Approve the out-of-district student transfer request for next school year</li> <li>Prepare report of Trustee training hours prior to May elections with postings as required (TEC§11.159) – April Board Meeting</li> </ul>		
<ul> <li>Update ESC 17 Commitment and Contract Approvers (as needed)</li> <li>Update Ask TED</li> </ul>	6	7
<ul> <li>School Board/Governing Board</li> <li>Ensure election judge(s) and clerks(s) are trained for May election (Texas Election Code, §32.113)</li> <li>Discuss preliminary budget/budget workshops</li> </ul>		
<ul> <li>*Report on Trustee training hours at Board meeting prior to election</li> </ul>		ACET Spring Conference
<ul><li>Charter Specific</li><li>Utilize the All-In-One-Form to update AskTED</li></ul>	13	14
	13	17
*Requires Board action/approval		
	CoSN Conference Chicago, II	CoSN Conference Chicago, II
	20	21
	27	28

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY / SUNDAY
1	2	3	4
		Good Friday	5
8	9	10	11
TASA Study Group  ACET Spring Conference	ACET Spring Conference	NSBA Annual Conference & Exposition San Antonio  ACET Spring Conference	NSBA Annual Conference & Exposition San Antonio  12  NSBA Annual Conference & Exposition San Antonio
15	16	17	18
CoSN Conference Chicago, II			19
22	23	24	25
			26
29	30		

# April 2026 Reminders

## Federal and State Programs

- \* TSDS PEIMS actual audited financial data from TSDS PEIMS Record 032 for the applicable fiscal years is extracted by FFCR to determine LEA's compliance with the ESSA LEA MOE requirement
- \* Continue budget process for next year
- \* Parent Engagement review processes for Title I, Part A required activities: PFE policies/School-Parent Compacts

- \* Update AskTED to reflect any campus changes

  \* Schedule/conduct program compliance evaluations for ESSA programs and State Compensatory Education

  \* Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251) (ESSA§1112, 1114)
- \* Review LEA contacts and roles for TEA Secure applications, i.e. eGrants, ISAM, Accountability, etc

- \* Review student attendance figures as compared to prior year and budget projections
- \* Review preliminary estimate of CAD Value
- \* Recapture payment due to TEA for districts selecting the monthly payment option
- \* Review spending by special program using allotments from updated SOF to ensure minimum spending requirements are being met
- \* Chapter 49 districts For districts selecting the monthly payment option, the third payment for current year is due from districts with excess local revenue to the state (Option 3) and/or to the partner district(s) for districts exercising Option 4

## Food and Nutrition

\* Child Nutrition Food Service Management Company Contract selections sent to TDA for approval prior to award deadline is April

- Accountability and Assessment
  \* STAAR Alternate 2 window closes April 17th
- Spring STAAR window opens (testing calendar as of February 2025)

   April 7th RLS

   April 14th Science/Social Studies

- April 21st Math
- \* 2026 Pairing Registration window opens \* Alternative Education Accountability (AEA) Campus registration window closes

- Career and Technical Education
  \* Close Federal (Perkins) Expenditures
- \* Close local/state expenditures
- \* Conduct equipment inventories
  \* Input IBC's into PEIMS, review
- \* Provide input in District (DIP) and Campus Improvement Plans (CIP)

- Special Education

  \* Respond to TEA with 2024-2025 Exceptions Workbook for failed tests, if applicable, due early April

  \* Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

<sup>\*</sup>Requires Board action/approval

MAY 2026 MAY 2026

MONTHLY REMINDERS	MONDAY	TUESDAY		WEDNESDAY	THURSDAY	FRIDAY
Superintendent and School Boards – Field Service Agents September 2025  Superintendent's Office  Review TEA Superintendent Resources & Guidance and ESC 17 Superintendent Resources  Establish and post Summer Central Office Hours  Evaluate district's decision-making and planning policies procedures every two years (TEC§11.252(d))  Principal surveys to evaluate educator preparation programs open for principals or their designees due in June  Update AskTED  School Board/Governing Board						
May Elections (BBB Legal) (TEC§3.004-3.005)         o *Canvass Trustee election results (TEC§67.003A)         o *Reorganize Board of Trustees (TEC§11.061C)         o Local orientation for new Trustees         o Update AskTED with changes in Board membership         o Train new Trustees in the superintendent evaluation instrument and process         o Statement of Office and Oath of Office for all new Trustees          *Review//amend Student Code of Conduct (TEC§37.105)         Discuss preliminary budget/budget workshops         *Board discussion of property values and funding lag for July 1st  Charter Specific         Utilize the All-In-One-Form to update AskTED	4	5	6		7	8
∗Requires Board action/approval	11	12	13	TASA Study Group	14	15
	18	19	20		21	22
	25  Memorial Day	26	27		28	Texas Library Ass Annual Conference Houston

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY / SUNDAY
		1	2
			3
	7	8	9
			10
3	14	15	16
TASA Study Group			17
TACS			
)	21	22	23
			24
7	28	29	30
			Texas Library Association Annual Conference Houston
			31
		Texas Library Association Annual Conference Houston	Texas Library Association Annual Conference Houston
			-

# May 2026 Reminders

### Federal and State Programs

- \* TEA posts ESSA LEA MOE Compliance Reports in GFFC Reports and Data Collections
- \* Complete local evaluations for Federal Programs and State Comp Ed
- \* Continue budget process
- \* Review current year ESSA Consolidated application
- \* Parent Engagement review processes for Title I, Part A required activities: PFE policies/School-Parent Compacts
- \* Update AskTED to reflect any campus changes
- \* Districts begin outreach to private schools for equitable services participation in 2026-2027
- Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251) (ESSA§1112, 1114)
- \* 2026-2027 SC5003 Formula Grants Consolidated Schedule opens (one schedule applicable to ESSA, Perkins, & IDEA-B)

### Finance

- \* Review student attendance figures as compared to prior year and budget projections
- \* Check ESC Commitment System to select all services
- \* Recapture payment due for districts selecting the monthly payment option
- \* Indirect Cost Rate Certification due in TEAL GFFC
- \* If July 1st FY, hold board discussion of property values and funding prior to budget adoption to comply with School First Indicator recommend including an agenda item to document discussion was held
- \* Bank Depository Bid and/or Extension to Contract; determine if contract can be extended (only 3 two-year extensions are allowed) or if bids/proposals will be solicited; contact the Depository Bank to determine if they are offering and extension to the contract; may be exempt if addressed in your DOI Plan; (https:///tea.texas.gov/finance-and-grants/financial-compliance/depository-contracts-for=school-districts) for TEA guidance & required forms
- \* Sales Tax Report for student activity fund raisers and other sales due see here for more information https://comptroller.texas.gov/taxes/ publications/94-183.php
- Submit request for Additional State Aid for Ad Valorem Tax Credit each year for which the Tax credit is due (Chapter 313), if applicable
- \* Submit tax information for Tax Increment Reinvestment Zones (Chapter 311), if applicable
- \* Print and review TEA SOF and Payment Ledgers for Current and Prior school years
- \* Collect and review time and effort certifications each month for staff required to complete Periodic Activity Report-Finance should post adjusting journal entries (as appropriate)
- \* Chapter 49 districts TEA notices districts that are delinquent in recapture payments for a prior year as the result of updates to Cost of Recapture Report made at final settle-up of the balance due. Check date balance due must be paid by. For districts selecting monthly payment option, the fourth payment is due from districts with excess local revenue to the state (Option 3) and/or to the partner district(s) for districts exercising Option 4. Balances are due for recapture payments owed by districts with local revenue in excess of entitlement for the current year based on the notices provided to districts on May

### Texas Student Data System/PEIMS

- \* ECDS PK: Ready for users to complete on May 7th
- \* PEIMS Summer Submission: TSDS PEIMS Summer ready for users to complete, approve and accept submissions on May 18th
- \* RFT: RF Tracker ready for users to complete on May 18th
- \* SELA: Ready for users to complete on May 18th
- \* SPEDS: Ready for users to complete on May 18th

## General Curriculum

- \* Review, set, and communicate credit by examination dates
- \* Certification of Provisions of Instructional Materials (TEC§31.1011)

## Accountability and Assessment

\* Review Class of 2025 CCMR Verifier report (May/June)

## Career and Technical Education

- \* Career Prep/Practicum record retention
- \* Review final FTE report for estimated funding
- \* Review district assessment data specific for CTE students
- \* Input IBC's into PEIMS for Accountability and TEA Reporting
- \* Collect and review information needed for Summer PEIMS submission
- \* Monitor Preliminary CCMR Data
- \* Check graduation codes for students graduating workforce ready

### Special Education

- \* FY25 MOE (Maintenance of Effort) Final Compliance Review released by TEA
- \* 2026-2027 Special education Consolidated Gran Planning Amounts Released
- \* 2025-2026 High-Cost Eligibility Application (Optional fund source) due to TEA Late April or early May
- \* 2026-2027 SC5003 Formula Grants Consolidated Schedule opens (one schedule application to ESSA, Perkins, & IDEA-B); (must be submitted for the 2026-
- 2027 Special Education Consolidated Grant Application (Federal) to be accessible) 2026-2027 Special Education Consolidated Applicant Designation Form (ADC) (Federal) opens (must be submitted for the 2026-2027 Special Education
- Consolidated Grant Application (Federal) to be accessible)
- \* Begin discussions with Private non-profit locations for proportionate share services and confirm written affirmation of consultation
- \* Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance
- \* 2025-2026 SPPI-11 (Timely Initial Evaluation Child Find) and SPPI-12 (Early Childhood Transition) data collection via Child Find Collection in TSDS can be completed beginning May 18th

TEA School Health Survey report is due annually in May. Texas Education Code (TEC), \$38.0141, requires all school districts & open-enrollment charter schools to provide the TEA information relating to school health and physical activity. The School Health Survey has been developed for this purpose \*Requires Board action/approval

JUNF 2026

MONTHLY REMINDERS MONDAY TUESDAY Superintendent and School Boards – Field Service Agents September 2025 Superintendent's Office Review TEA Superintendent Resource & Guidance and ESC 20 Superintendent Resources Annual report to Commissioner on expulsions and AEP Review policy on benefits & holidays for non-contract staff Teacher/Staff Service Records annual update Submit ESC 17 Commitment forms **School Board/Governing Board**  Update Trustees' contact information & terms on website Review preliminary staff compensation package Budget workshops for ne FY \*Recommend student insurance carrier &Review and amend Student Code of Conduct \*Adopt budget/public hearing for July 1st FY Txed Fest Txed Fest **Charter Specific** San Antonio San Antonio • Utilize the All-In-On-Form to update AskTED \*Requires Board action/approval **TASBO Summer** TASBO Summer Solutions Conference Solutions Conference Galveston Galveston TREA Summer Conference TREA Summer Conference Round Rock Round Rock 22 23 30

WEDNESDAY	THURSDAY	FRIDAY	JUNE 2026 SATURDAY / SUNDAY
3	4	5	6
	Summer PEIMS First Submission ESC due date for LEAs		7
CEN Rural Empowerment Conference - Round Rock	CEN Rural Empowerment Conference - Round Rock	CEN Rural Empowerment Conference - Round Rock	
TIA Conference San Antonio	TIA Conference San Antonio	TIA Conference San Antonio	13
Txed Fest San Antonio  TEPSA Summer Conference Round Rock	TEPSA Summer Conference Round Rock		TREA Summer Conference Round Rock
TASB Summer Leadership Institute Fort Worth	TASB Summer Leadership Institute Fort Worth	TASB Summer Leadership Institute Fort Worth	TASB Summer Leadership Institute Ft. Worth
TASBO Summer Solutions Conference Galveston  TREA Summer Conference	Summer PEIMS First Submission TEA due date for LEAs	Juneteenth	21
Round Rock			
24	Special Education Language	26	27
	Acquisition Submission due date for LEAs  ESCDS Prekindergarten Submission due date for LEAs		28

# June 2026 Reminders

### Federal and State Programs

- 2026-2027 ESSA Consolidated Application due by end of month if district has 12-month grant-funded employees
- ISDs finalize private school proportionate share for ESSA application submission if private schools participate in services
- Ongoing data collection for compliance reports
- 2025-2026 ESSA Consolidated Grant Application amendment deadline early June
- \* Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251) (ESSA§1112, 1114)

  \* Prepare a summary of 2026-2027 federal program estimated allocations and intended uses; follow public comment procedures for eliciting public comment

- Budget Adoption for July 1st FY
- Publish notice of public meeting to discuss budget and proposed tax rate (publish at least 10 days before meeting)
- Post 72 hour notice of meeting to discuss budget and proposed tax rate
- \*Hold meeting to adopt budget and proposed tax rate
- \*Final amendment to current year budget must be done prior to close and must be approved by the Board (June 30th FY)
- \*Resolution or action item to Commit Fund Balance must be done prior to the close of the fiscal year and must be approved by the Board -Amount may be determined after year end
- Post proposed adopted tax rate that will raise more taxes for maintenance and operations than last year's tax rate if applicable
- Post on school website a summary of the proposed budget and a link a link to the budget adopted by the Board of Trustees for the previous 3 years
- Calculate state aid earned using end-of-year student data-Review student attendance figures as compared to prior year and budget projections
- TEA Tax information survey • Prepare for annual financial audit
- Run district estimate of state aid for next school year with preliminary tax roll figures
- \* Transportation Route Service Report due July 1st
- Update all fiscal manuals: Activity Funds, Fiscal, Federal Grants, etc.
- Check Depository Contract status June 15th
- Book revenue due to of due from state based on SOFT Template run using final ADA
- TEA send e-mail notification to applicable home districts to submit reimbursement documentation to Tuition Allotment@tea.texas.gov
- Chapter 49 districts The fifth payment for 2022-2023 is due from a Chapter 49 district to the state (Option 3) and/or to the partner district(s)(Option 4) if your district chose the option to make seven equal payments

- Child Nutrition Program Application Agreement renewal
- \* Community Eligibility Program (CEP) for the Food and Nutrition Program Application deadline is June 30th
- \* Food Service Management Company new and renewal contract must be signed and submitted to TDA

## Texas Student Data System/PEIMS

- \* PEIMS Summer Submission: First submission due date for LEAs to ESC 17 on June 4th
- \* PEIMS Summer Submission: First submission TEA due date for LEAs on June 18th
- \* ECDS-PK: TSDS Collection due date for LEAs on June 25th
- \* SELA: Submission due date for LEAs on June 25th

## Transportation

\* Bus Collision Reporting

### Accountability and Assessment

- \* Review Class of 2025 CCMR Verifier report (May/June)
- Review final graduation rate data
- \* STAAR EOC window opens June 16th

## Career and Technical Education

- \* Review and compare the sixth six weeks principals and superintendents FTE report to in-house report
- Recruit and hire new teachers as needed
- Complete and submit Perkins Grant Application Designation and Certificate (ADC)
- Begin working on the Perkins Application in eGrants Close Federal (Perkins) Expenditures
- Close state/local expenditures
- Input IBC's into PEIMS; Review Final FTE report for estimated funding
- Collect and review information needed for Summer PEIMS Submission-Critical for state funding
- Monitor preliminary CCMR data
- Meet with ESC for any CCMR related questions

## Special Education

- 2025-2026 Special Education Consolidated Grant Application (Federal) amendment deadline early June
- 2026-2027 Special Education Consolidated Grant Application (Federal) opens in May of June
- 2025-2026 Nonpublic Placement Notification & Application closes early June for Nonpublic Day School placement by LEAs
- RDSPD revised contracts must be submitted to TEA by June 1st
- 2025-2026 SC5100 Coordinated Early Intervening Services (CEIS) Data Collection Form (applicable to certain LEAs) due to TEA early June via eGrants
- EOY payment request e-mail sent to applicable LEAs mid-June regarding IDEA-B Discretionary Residential Reimbursement for expenditures
- \* Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

- Diabetes risk assessment report due June 6th through the reporting site: TRAT2DC RFES Login
- Vision, hearing, and spinal screening (VHSS) reports are annually due June 30th through the Texas DSHS Child Reporting System, CHRS login
- Submit Physical Fitness Assessment results to TEA through FitnessGram or Physical Fitness Assessment Initiative (PFAI) application due in June. All Texas schools will use the PFAI application in TEAL to upload data to TEA

- Safety & Security Committee meets once during each academic semester & once during the summer (TEC§37.109)
- Safe and Supportive School Program (SSSP) Threat Assessment baseline data submitted to TEA through Qualtrics • Survey opens June 1st, and is due to TEA by June 30th
- \* Gun Free School District (PR6000) and Campus (PR6100) Reports due late June
- \* Bully Report Summer 2024 (PEIMS)

JULY 2026

MONTHLY REMINDERS

MONTHLY REMINDERS	MONDAY	TUESDAY
Superintendent and School Boards – Field Service Agents September 2025		
Superintendent's Office  Review TEA Superintendent Resource & Guidance and ESC 17 Superintendent Resources  Develop teacher appraisal calendar and designate second appraiser(s) Review administrator appraisal calendar  *Review student and staff handbooks Pressure test natural gas piping (every 2 years) (TAC\$8.230(4)(A))  Update AskTED		
School Board/Governing Board  Discuss preliminary budget/budget workshops for September 1st  Review of Truth & Taxation Handbook for Texas Comptroller's Office with business manager  Schedule Board budget meeting(s) for September 1st  *Recommend Student insurance carrier  *Board discussion of property values and funding lag for July 1st FY	6	7
*Approve ESC 17 Commitment forms  Charter Specific     Submit calendar through TEAL, Charter School Tracking System (CSTS) application     Utilize the All-In-One-Form to update AskTED		
Federal and State Programs  • Submission to TEA: Mid-July (date fluctuates per PEIMS data submission).  Districts and charters receiving more than \$750,000 in State  Compensatory Education must submit one or all three of the following for the 2024-2025 school year: SCE program evaluations, specific campus CIP and DIP plans. Reference FASRG, Module 6 for specifics  • Review/update/train district policies and procedures per EDGAR as applicable  • Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251) (ESSA§1112, 1114)	13	14
Finance  • Prepare for annual financial audit July 1st FY  • Certified Taxable Values due from CAD(s)  • Review student attendance figures as compared to prior year and budget projections  • Run district estimate of state aid for next school year with certified tax roll  • TEA tax information survey open – due August 31st  • Register for Investment Officer training (TEC§45.209)  • Set up next year's federal programs budgets; match finance budgets to grant budget worksheet		
Texas Student Data System/PEIMS  • PEIMS Summer: Resubmission due date for LEAs to ESC Region 17 on July 9th  • PEIMS Summer: Resubmission TEA due date for LEAs on July 16th  • RFT: TSDS Collection due date for LEAs on July 16th  • SPEDS: (New) TSDS Collection due date for LEAs on July 30th	20	21
Transportation • Bus Collision Reporting		
Career and Technical Education Perkins Grant Window NIFA Application Window Meet with Counselors: Endorsements, schedule changes for CTE students, 4-year plans, concentrators/completers Create/Edit CCMR Tracker		
Special Education  • 2026-2027 Special Education Consolidated Grant Application (Federal) due July 1st for July 1st effective date (if not submitted by July 1st, effective date will be date of submittal)  • 2025-2026 Nonpublic Placement Notification & Application closes early July for Nonpublic Residential placements by LEAs		
Deadline for eligible LEAs to submit EOY Payment Request for IDEA-B Discretionary Residential Reimbursement (Optional fund source)-Typically mid- July     Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance	27	28
*Requires Board action/approval		

**JULY 2026** 

WE	DNESDAY	THURSDAY	FRIDAY	SATURDAY / SUNDAY
I		2	3	Independence Day  5
8		PEIMS Summer Resubmission ESC due date for LEAs	10	12
15		PEIMS Summer Resubmission TEA due date for LEAs  RF Tracker Submission due date for LEAs	17	19
22		23	24	26
29		SPED (NEW) TSDS Collection due date for LEAs	31	

AUGUST 2026  MONTHLY REMINDERS	MONDAY	TUESDAY		WEDNESDAY	THURSDAY	FRIDAY	AUGUST 2026 SATURDAY / SUNDAY
		.02027.					I
			100				2
	3	4		5	6	7	8
	•						9
	10			12	13 PEIMS Extended Year First	14	15
					Submission ESC due date for LEAs (2025-2026)		16
	17	18	10110	19	20	21	22
	24	25		26	27	28	29
	31				PEIMS Extended Year First Submission TEA due date for LEAs (2025-2026)		30

# Financial Audit Calendar

Item	Due Date	Submission Format	Additional Information
Annual Financial Report - ISD & ESC	January 28th (or November 27th, if June 30th fiscal year end)	Paper Copy, PDF & GASB text file (PDF & GASB files submitted through a TEASE Audit account)	Financial Accountability System Resource Guide, version 13 (FASRG,v.13) §7.3.6.1 - Data Collection & Reporting module
Annual Financial Report - Charter School	January 28th (or November 27th, if June 30th fiscal year end)	Paper Copy & PDF (PDF) submitted through a TEASE Audit account)	FASRG, v.13 §7.3.6.1 - Data Collection & Reporting module and Nonprofit Charter School Supplement
Depository Contract - ISD	June 15th (two year term, may be extended twice)	Three completed and signed original depository contracts, data sheet & accepted bid/RFP form (or original board resolution to extend)	FASRG, v.13 §1.2.1.5 - FAR module, Texas Administrative Code (TAC) §109.51-2 and Texas Education Code(TEC) §45.201-9
Depository Contract - Charter School	December 1st (every year)	Completed and signed Depository Contract for Funds of Open-Enrollment Charter Schools (or if no changes, provide a statement to this effect)	TAC §100.101(d), §100.1043(b) and TEC §12.107
Fiscal Year Change	June 30th (of the year preceding start date change)	Form FIN-003 (include copy of board minutes if submitted after June 30th)	FASRG, v.13 §1.1.12 - FAR module
SCE District & Campus Plans and Local Evaluation	I 50 days after PEIMS Mid-Year submission (typically, the latter part of July)	PDF file submitted through TEASE Audit account	FASRG, v.13 §9.1.2 - State Compensatory Education module
Superintendent Buyout	60 days following payment(s) or agreement to make payment(s), whichever is sooner	Form AUD001R01, settlement agreement & employment contract (does not apply to charter schools)	TAC §105.1021-3 and TEC §11.201

NOTES		

# NOTES

# 2025-2026 District Holidays

(\*indicates 4 day school week)

2020 2020	٠.ر	<b>,</b>	o	Onde	<i>- y</i> •							( Indicates 4 day scribbl week)
District	1st day	Sep.	Oct.	Nov.	Dec	Jan.	Feb.	March	April	Мау	Last day	SD/Wk
*Abernathy	13	1	3	24-28	19-31	1-2,19	16	16-20	5-6	25	21	8/4-12,10/13,1/5,5/22
Amherst	13	1	13	24-28	22-31	1,2,19	16	16-20	3,6,24	1,25	14	8/5-11
Anton	13	1	13	24-28	22-31	1-2,19,	9	16-20	3		20	8/4-12,9/22,11/3,1/6,2/16,5/11
Borden County	13	1,26	13	3,21- 28	5,22- 31	1-8,19	13,16	9-13	3,6, 24	1	22	8/4-8,9/27,11/1,12/20,2/21,4/11
Brownfield	13	1	10	3,24- 28	22-31	1-2,19	9,23	16,20	3,6	8,25	21	8/4-12,9/5,10/13,1/5-6,26
Cotton Center	13	1	10,13	25-28	19-31	1-5,19	16	16-20		25	29	8/4-12,9/22,11/3,1/6,2/17,5/15
Crosbyton	13	1	13	24-28	19-31	1-2,19	16	16-20	3,6	18	14	8/4-12,9/22,25,11/3,1/5,5/15
Dawson	13	1	27	24-28	19-31	1-2		16-20	6		8	8/16-12,9/22,10/13,11/3,12/5,3/27,5/11,12
Denver City	13	1	20	24-28	22-31	1-2,19	13	16-20	3,6		22	7/29-30,8/6-12,1/5,3/23,5/22
Floydada	13	1	13	24-28	1,22- 31	1-2,19	9	16-20	3		13	8/4-12,9/22,11/3,1/5,6,2/20
Frenship	13	1		24-28	22-31	1-2,19	16	16-20	3,6	25	22	8/4-12,9/20,10/13,11/10,24-25,1/5-6,3/23,5/1
*Guthrie	13	1,26	13	24-28	22-31	1-2,23		9-12	17		14	8/5-11,11/3,12/5,1/5,2/13,5/15
Hale Center	13	1,22	13	3,24-28	22-31	1-2,19	9,16	16-20			15	8/6-12,10/31,1/5-6
Idalou	13	1	13	24-28	22-31	1-2		16-20			14	8/5-8,9/22,11/3,12,1/5,19,2/16,4/6
Jayton-Girard	14	1	13	24-28	22-31	1-2		16-20		22	21	8/7-13,9/22,11/3,1/5,2/16
Klondike	11	1	13	24-28	13-31	1-3,9,19	9	13,16- 20,27	3,6, 17,24	1,8, 15	19	8/4-7
Lamesa	6	1		24-28	19-31	1-6,19		16-20	6		22	8/1,4-5,11/24-25,1/5
Levelland	19	1	17	24-28	22-31	1-2		16-20			21	8/7-8,11-14,9/22,1/19,2/13,3/23
Littlefield	20	1	13	24-28	22-31	15,19	9	16-20	3,6	25	21	8/11-19
*Lockney	12	1		24-28	22-31	1-2		23-27	6	5	14	8/1-8,9/22,10/3,11/3,1/5.2/16.3/23
*Lοορ	12	1	13	24-28	20-31	1-5		16-20	3,5,6		15	8/1-11,1/5
Lorenzo	13	1	3,6	24-28	22-31	1,2,19	16	16-20	3	25	21	8/4-12, 1/5,5/22
Lubbock	13	2		3,27-28	22-31	1-2,19	16	16-20	3		21	8/4-8,11-12,9/22,10/13,11,11/24-26,1/5-6,2/23,3/23,5/22
Lubbock-Cooper	13	1,29	13	24-28	22-31	1-6,19	16	16-20	6		21	8/4-8,12,9/29,11/10-11,1/5-6,2/13,3/23,5/22
*Meadow	12	1		24-28	19-31	1-4,16		16-20	3	4,11	21	8/4-11,9/8,10/20,11/10,12/19,1/5,2/23/3/25,4/27,5/22
*Morton	6	1	13	11,24- 28	19-31	1-2,19		16-20	3,6	25	22	7/30-31,8/1-4
*Motley County	12	1		26-28	22-31	1-2		9-13	6	8	21	8/4-8,9/22,11/13,12/19,1/5,2/20,4/10,5/22
Muleshoe	13	1	17	24-28	22-31	1-2,23	16	16-20	3,6	25	20	8/1-12,5/21,22
New Deal	13		3,6	24-28	22-31	1-5,19	9	16-20	24		21	8/4-8,11-12,9/22,11/3,1/6,2/16,4/6,5/22
New Home	20	1	13	24-28	22-31	1-2,16,19	16	16-20	3	22	22	8/13-19,1/5
*O'Donnell	12			24-28	22-31	1-2		16-20	3		21	8/1-11,9/22,10/27,11/17,1/5,2/9,3/9,5/11,22
Olton	13	1	3,13	24-28	22-31	1-2	16	16-20	3	25	21	8/6-12,11/3,1/6,15,3/23,5/22
*Paducah	13	1		26-28	22-31	1-2,19		16-20	3,10	25	21	8/512,11/24-25,1/30,3/6,5/1
*Patton Springs	12			26-28	22-31	1-2,16		16-20	3		21	8/4-7,
Petersburg	13	1		24-28	22-31	1-2,19	16	16-20	17,20		14	8/4-12,9/22,11/3,1/5,5/13,15
Plains	13	1,3		25-28	19-31	1-2	2,16	2,16- 20	3,13, 27	4,11, 18	21	7/31,8/4-7,11-12,9/22,10/20,1/6
Plainview	12	1	6-10	24-28	22-31	1-2	9,13	16-20	3	25	22	8/4-8,10/13,1/5
1	-	١.	<b>†</b>	24-28	22-31	1-2		16-20	10,24	25	21	8/4-8,9/19,10/31,1/5,2/13
*Post	11	1		24-20						L		

# 2025-2026 DISTRICT HOLIDAYS

2023-202												
District	1st Day	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Last day	SD/WK DAY
Roosevelt	13	1	13	26-28	22-361	1-2	16	16-20	3,6	25	21	8/4-12,11/24-25,12/11,1/5,19,3/23,5/22
Ropes	13	1	13	24-28	22-31	1-2,19		16-20	3,17	1	14	8/5-12,9/22,11/3,1/5,2/13,5/15
Sands	13	1	3,13	24-28	15-31	1-2	16	16-20	3		21	8/1-12,1/5,5/22
Seagraves	14	1		24-28	22-30	1-2		16-20	3	22	15	8/4-13,9/22,10/13,11/3,1/5,2/23,4/6,5/18
Seminole	13	1	3,6	24-28	22-31	1-5		16-20	3	25	22	8/6-12,9/15,11/3,1/6,19,2/16,5/8
Shallowater	13	1		24-28	22-31	1-2,19	16	16-20			20	8/4-12,9/29,10/13,12/1,1/5,2/13,3/23
*Slaton	12			25-28	19-31	1-2		13,16- 20	3,27	4,11	20	8/1-11,10/13,11/17,1/5,2/2,3/23,5/18,21
Smyer	13	1	3,6	27-28	19-31	1-2,19	9	16-20	6	8,15, 22,25	20	8/5-12,9/22,11/3,1/5,2/16,3/23
Southland	13	1		26-28	22-31	1-2,19	16	16-20			15	8/4-12,10/3,13,11/21-25,1/5,2/9,3/13,4/6,5/4
*Springlake-Earth	13			24-28	22-31	1-5		9-13,27	3,6		21	9/22,11/3,1/6,2/23,4/13
*Spur	12	1		26-28	23-30	1-2,16		16- 20,30	3	4,11	21	8/4-11,9/22,11/3,1/5,2/16,4/13,5/22
Sudan	13	1	13	24-28	22-31	1,19		16-20	3	8,15	21	6/2,3,8/1,4-8,11-12,12/19,1/2
Sundown	12			3,27-28	22-31	1-2,19		16-20	3		15	8/1-11,12/20,5/16
*Tahoka	12	1		24-28	22-31	1-2,19		16-20	3	25	21	8/4-8,1,9/8,10/6,11/3,1/5,2/27,3/27,4/24
*Wellman- Union	12	1	13	21-28	19-31	1-2		13-20	3	15	14	8/4-11,9/22,10/20,11/3,1/5,2/16,3/23
Whiteface	13	1	13	24-28	22-31	1-2,19		16-20	3		14	8/4-12,9/22,11/3,1/5,2/13,4/6
Whitharral	19	1	13	18,24-28	22-31	1-5	16	14-22	3,6	1	22	8/11-18,10/13,1/5
*Wilson	12			25-28	19-31	1-2		3,17- 20	3	25	21	8/1-11





Every child, prepared for success in college, career, or the military.



By 2030, at least 60% of Texans will have a degree, certificate, or other postsecondary credential of value as part of Building a Talent Strong Texas.<sup>1</sup>

# **Strategic Priorities**



RECRUIT, SUPPORT AND RETAIN TEACHERS AND PRINCIPALS



BUILD A CONNECT HIGH
FOUNDATION FOR SCHOOL TO CAREER
READING AND COLLEGE



IMPROVE LOW-PERFORMING SCHOOLS

# 2025-2025 Student Assessment Testing Calendar

last updated 7/28/2025



# 2025-2026 STUDENT ASSESSMENT TESTING CALENDAR

## 2025 Assessments

<b>Testing Window</b>	State of Texas Assessment	s of Academic Readiness (STAAR*)	Reporting Dates
Dec 2-Dec 12*	Algebra I English I English II Biology U.S. History	2025, is the last	Assessment Results: Jan 7, 2020 Reports for Data Verification: Jan 15, 2020 Final Reports for Accountability: Mar 23, 2026

## 2026 Assessments

<b>Testing Window</b>	National Assessment of Educational Progress (NAEP)
Late Jan- Late Mar	Mathematics, Grades 4 and 8 (selected sample) Reading, Grades 4 and 8 (selected sample) Civics, Grade 8 (selected sample) U.S. History, Grade 8 (selected sample)

<b>Testing Window</b>	STAAR Stand-Alone Field Test	
Feb 2-6	Grades 3–8 Reading Language Arts English I English II	

<b>Testing Window</b>	Texas English Language Proficiency Assessment System (TELPAS)	Reporting Dates
Feb 16-Mar 27	Grades 2–12 Listening and Speaking	Assessment Results: May 20, 2028 Reports for Data Verification: Jun 2, 2028 Final Reports for Accountability: Jul 20, 2028

<b>Testing Window</b>	TFI PAS Alternate	Reporting Dates
Feb 16-Mar 27	Grades 2–12 Listening, Speaking, Reading, and Writing	Assessment Results: Apr 7, 2026 Reports for Data Verification: Apr 22, 2026 Final Reports for Accountability: May 13, 2026

<b>Testing Window</b>	STAAR Alternate 2	Reporting Dates
Mar 16 Apr 17	Grades 3-8 and EOC Assessments	Assessment Results: Jun 0, 2026 Reports for Data Verification: Jun 22, 2026 Final Reports for Accountability: Jul 24, 2026

NOTE: Test administrators may preview (not administrar) STAAR Alternate 2 assessments during the two weeks before the assessment window opens, from Mar 2–16. Assessments may also be previewed during the assessment window.

Testing Window	STAAR		Reporting Dates
Apr 7-Apr 17*	Grades 3–8 Reading Language Arts English I English II	Friday, Apr 17, 2026, is the last day to complete make-up tests.	Grades 3–8 Assessments: Assessment Results: May 29, 2026
Apr 14-Apr 24*	Grade 5 Science Grade 8 Science Grade 8 Social Studies Riology U.S. History	Friday, Apr 24, 2020, is the last day to complete make-up tests.	Reports for Data Verification: Jun 11, 2026 Final Reports for Accountability: Jul 28, 2026 FOC Assessments: Assessment Results: May 22, 2026
Apr 21-May 1*	Grades 3–8 Mathematics Algebra I	Friday, May 1, 2026, is the last day to complete make-up tests.	Reports for Data Verification: Jun 5, 2026 Final Reports for Accountability: Jul 14, 2026

<b>Testing Window</b>	STAAR		Reporting Dates
Jun 16-Jun 26*	Algebra I English I English II Biology U.S. History	Friday, Jun 26, 2026, is the last day to complete make-up tests.	Assessment Results: Jul 21, 2026 Reports for Data Verification: Jul 29, 2026 Final Reports for Accountability: Aug 28, 2026

NOTE: If a district is no longer in session (i.e., providing instruction to students) during the June testing window, the district may adjust its schedule to test on Monday, June 15, 2026.

Texas Education Agency Student Assessment Division July 2025

## Required Internet Website Postings for All Districts

NOTE: The information in this resource is based on the law that is in effect at the time of publication and does not reflect any changes that may come from the 89th Legislative Session. This resource will be updated as soon as possible after the conclusion of the legislative session.

Use caution if using this resource after June 2, 2025.

Information to be Posted	Authority	Notes	Related TASB Policy
Final version of a Proposed Local Innovation Plan or a Proposed Renewal Plan	Tex. Educ. Code §§ 12A.005(a) (1), .007; 19 Tex. Admin. Code § 102.1313	Must be available on the district's website for at least 30 days before a board may vote to adopt it.	AF
Local Innovation Plan	Tex. Educ. Code § 12A.0071(a); 19 Tex. Admin. Code §§ 102.1305(e), .1307(f)	The current version, including adopted amendments, must be posted and maintained by a district designated as a district of innovation in a prominent location on the district website.	AF
Notice of Accredited-Warned, Accredited-Probation, or Not Accredited-Revoked Status	19 Tex. Admin. Code § 97.1055(f)(3)(A)	Must appear on district's homepage not later than 30 calendar days after accreditation status is assigned and remain until the district is assigned another Accredited status.	AIA
Campus Report Card, District Performance Report, and District Accreditation Status and Performance Rating	Tex. Educ. Code § 39.362	Must be posted not later than the 10th day after the first day of instruction each year and include a definition and explanation of each accreditation status.	AIB
Texas Academic Performance Report (TAPR)	19 Tex. Admin. Code § 61.1022(f); Tex. Educ. Code § 39.306(c)	Must be posted on the school district website after the board holds the required hearing for public discussion of the TAPR.	AIB
Annual Federal Report Card	20 U.S.C. § 6311(h)(2)(B)(iii)(I)		AIB
Targeted Improvement Plan or Updated Plan for a Campus Assigned an Unacceptable Performance Rating	Tex. Educ. Code § 39A.057(b)	Must be posted before the board hearing on the plan.	AIC
Notice of Ability to Review the Completed Campus Turnaround Plan	19 Tex. Admin. Code § 97.1064(e)	Must notify stakeholders of their ability to review the completed plan; completed plan must be posted on the district website at least 30 days before submission to the board.	AIC
Requirements and Deadline for Filing for Candidacy of Each Board Member	Tex. Gov't Code § 2051.201(b)(4)	Must be continuously posted for at least one year before the election day for the office.	BBBA, CQA
Date and Location of the Next Election for Each Board Member	Tex. Gov't Code § 2051.201(b)(3)	Note: Texas Election Code section 4.004(a) requires the notice of a general or special election to state the internet website of the authority conducting the election. Texas Election Code section 83.010 requires an election order and the election notice to state the early voting clerk's official mailing address or street address at which the clerk may receive delivery by common or contract carrier, if different, phone number, e-mail address, and internet website.	BBBA
Internet Posting of Election Notice	Tex. Elec. Code § 4.009	If the district is holding an election, the following information must be posted not later than the 21st day before election day:  • The date of the election;  • The location of each polling place;  • Each candidate for an elected office on the ballot; and  • Each measure on the ballot.	BBBA
Election Results	Tex. Elec. Code § 65.016	The following information must be posted as soon as practicable after the election and be made accessible without having to make more than two selections or view more than two network locations after accessing the district's homepage:  • Results of each election; • Total number of votes cast; • Total number of votes cast for each candidate or for or against each measure; • Total number of votes cast by personal appearance on election day; • Total number of votes cast by total number of votes cast by according to the provision and appearance or mail during the early voting period; and • Total number of counted and uncounted provisional ballots cast.	BBBA

<sup>\*</sup>Districts may choose to administer assessments on Monday of the second testing week without submitting a request to TEA.

# Required Internet Website Postings for All Districts

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Early Voting Daily Register	Tex. Elec. Code § 85.072	In a downloadable database format, a current copy of the register, each day early voting is conducted.	BBBA
Early Voting Rosters	Tex. Elec. Code § 87.121		BBBA
Campaign Finance Report Required by Texas Election Code chapter 254	Tex. Elec. Code § 254.0401	A district must post a campaign finance report filed with the district by a candidate or officeholder on the district's website not later than the 10th business day after the date the report is received.  Must be accessible on the website until the fifth anniversary of the date the report is first made available.	BBBC
Minutes of the Last Regular Board Meeting Held Before an Election of Trustees	Tex. Educ. Code § 11.159(b); 19 Tex. Admin. Code § 61.1(j)	Required if the minutes reflect that a trustee is deficient in meeting the trustee's training requirements under Texas Education Code section 11.159. If required, must be posted within 10 business days of the meeting and maintained until the trustee meets the requirements.	BBD
Cost of Responding to Board Members' Information Requests to the District	Tex. Educ. Code § 11.1512(d)	Must be posted "in a place convenient to the public" if the requests are for 200 or more pages in a 90-day period.	ВВЕ
Conflicts Disclosure Statements and Questionnaires	Tex. Loc. Gov't Code § 176.009	Must provide access on existing website to the statements and to questionnaires that are required to be filed under Chapter 176 of the Texas Local Government Code.	ввға, сне
Notice of date, hour, place, and subject of school health advisory (SHAC) meeting	Tex. Educ. Code § 28.004(d-1)	Must be posted at least 72 hours prior to the meeting. See EHAA for required posting of certain curriculum materials	BDF See EHAA for required posting of human sexuality (sex ed) curriculum materials.
Audio or video recording and minutes of SHAC meeting	Tex. Educ. Code § 28.004(d-2)	Must be posted as soon as practicable. See EHAA for required posting of certain curriculum.	BDF
Statement Regarding the Policies and Procedures Adopted to Promote Students' Physical and Mental Health	Tex. Educ. Code § 28.004(k)(1)	Must include a statement regarding the physical and mental health resources available at each campus, contact information for the nearest providers of essential public health services under Texas Health and Safety Code chapter 121, and contact information for the nearest local mental health authority.	BDF
Statement Regarding the Policies Adopted to Ensure that Students Engage in Physical Activity Required by Law	Tex. Educ. Code § 28.004(k)(2)	Must address policies adopted to ensure that elementary, middle, and junior high school students engage in at least the amount and level of physical activity required by Texas Education Code section 28.002(1).	BDF
Statement Regarding the Number of School Health Advisory Committee Meetings During the Preceding Year	Tex. Educ. Code § 28.004(k) (3)(A)		BDF

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tement Regarding the icies to Ensure Compliance h Vending Machine and od Service Guidelines	Tex. Educ. Code § 28.004(k)(3)(B)		BDF
tement Regarding the icies and Procedures to nalize the Use of E-cigarettes I Tobacco Products on tool Campuses or at School tivities	Tex. Educ. Code § 28.004(k) (3)(C)		BDF
ement Regarding the Right of ents to Request Their Child's sical Fitness Assessment Results	Tex. Educ. Code § 28.004(k)(4)		BDF
tement for Each Campus of tether the Campus has a Full- ne Nurse or Full-Time School unselor	Tex. Educ. Code § 28.004(k)(5)		BDF
tice and Agenda of Board eting	Tex. Gov't Code \$ 551.056(b); see also Tex. Gov't Code \$\$ 551.043, .051, 2051.201	Must concurrently post notice and agenda on district's website in addition to posting at other place(s) at which meeting notice or agenda is required to be posted under the Open Meetings Act (OMA).  For districts extending into four or more counties, posting notice on a district's website is an alternative to providing notice to a county clerk under Texas Government Code section 551.053(a)(3).	BE
nutes or Recording of a Board Pting	Tex. Gov't Code § 2051.201	Each record of a meeting under Texas Government Code section 551.021 (minutes or a recording) must be posted.  Posting minutes is not required for a district with a population of less than 5,000 in the district's boundaries and located in a county with a population of less than 25,000.	BE, CQA
chived Video and Audio cording of Board Meetings	Tex. Gov't Code § 551.128	Required for a district with a student enrollment of 10,000 or more for (1) regularly scheduled open meetings, and (2) work sessions or special called meetings if the board votes on any matter or allows public comment or testimony. See also Texas Government Code section 551.007 (concerning public comments).  Must make archived recording available on the district's website no later than seven days after the recording was made, and the recording must be maintained on the website for not less than two years after it was first made available.	BE, BED
cific Information Pertaining to posed Capital Appreciation Bonds	Tex. Gov't Code § 1201.0245	Must be posted before the district issues the bonds and must be regularly updated to ensure the information is current and accurate.  Capital appreciation bond proceeds unspent after completion of the intended project may only be used for a use identified on the district's website, unless voters approve another use in an election.	CCA
d Election Order, Notice, Contents ropositions, and Sample Ballot	Tex. Elec. Code § 4.003(f)	Must be posted together during the 21 days before the election when a district is conducting a bond election.	CCA
d Election Voter Information cument	Tex. Gov't Code § 1251.052(d)	Must be posted beginning not later than the 21st day before election day and ending on the day after the election.	CCA

# Required Internet Website Postings for All Districts

NOTE: The information in this resource is based on the law that is in effect at the time of publication and does not reflect any changes that may come from the 89th Legislative Session. This resource will be updated as soon as possible after the conclusion of the legislative session. Use caution if using this resource after June 2, 2025.

Information to be Posted	Authority	Notes	Related TASB Policy
Bond Election Voter Information Document	Tex. Gov't Code § 1251.052(d)	Must be posted beginning not later than the 21st day before election day and ending on the day after the election.	CCA
Results of an Efficiency Audit	Tex. Educ. Code § 11.184(h)	Must be posted not later than 30 days before the date of an election to approve a tax rate.	CCG
Statement Regarding Proposed Maintenance and Operations Tax Rate	Tex. Tax Code § 26.05(b)	Posted on district's homepage if the district proposes to increase taxes to fund maintenance and operations expenditures.	CCG
Notice Informing Property Owners of Property Tax Database Maintained by Appraisal District	Tex. Tax. Code § 26.04(e-2)	Posting comes from the district's tax assessor, must be posted "prominently" on the district's website, and must include the elements required by Tax Code 26.04(e-2)(1)-(4).	CCG
Proposal for Qualifying Facility or Infrastructure Project	Tex. Gov't Code § 2267.066(a)	Must be posted not later than the 10th day after the district accepts the proposal.	CDH
Tax Rate and Budget Information	Tex. Tax Code § 26.18	Must post or cause to be posted, and in the format prescribed by the comptroller.	CE, CCG, CFC
Summary of Proposed Budget	Tex. Educ. Code § 44.0041(a)	Must be posted concurrently with publication of notice of the budget.	СЕ
Adopted Budget	Tex. Educ. Code § 44.0051	Must be maintained until the third anniversary of the date it was adopted.	CE
Annual Report of Certain Financial Information ("Annual Local Debt Report")	Tex. Loc. Gov't Code § 140.008(d), (f) (1)	Must be posted continuously until the district posts the next annual report; as an alternative to posting the annual report on the district's website, a district may provide the required information to the comptroller and post a link to the comptroller's website where the district's financial information may be viewed.	CFA
Contact Information for the District's Main Office, including Physical Address, Mailing Address, Main Telephone Number, and an E-mail Address	Tex. Loc. Gov't Code § 140.008(f)(2)		CFA
Landowner's Bill of Rights	Tex. Prop. Code § 21.0112(b)(2)	Must be posted not later than the seventh day before a district with eminent domain authority makes a final offer to a property owner to acquire real property.	CV
Information regarding the district's compliance with requirements for operating a school transportation system outside of the district for students who are non-district residents	Tex. Educ. Code § 34.007(a-1)		CNA
TEA's health and safety guidelines for the effective integration of digital devices in public schools, if adopted by the district	Tex. Educ. Code § 38.0231(d)	TEA must develop and distribute guidelines to school districts for use beginning with the 2023-24 school year.	
Information for Each Board Member:  • Name  • E-mail address  • Term of office (including date term began and date term expires)	Tex. Educ. Code § 11.1518; Tex. Gov't Code § 2051.201	If a district does not maintain a website, this information must be submitted to the TEA to be posted on TEA's website.	CQA
District's Contact Information (including a mailing address, phone number, e-mail address)	Tex. Gov't Code § 2051.201		CQA
Group Health Coverage Plan and Comparability Report	Tex. Educ. Code § 22.004(d)	Required for a district that does not participate in the uniform group health insurance program (TRS-ActiveCare).	CRD
Certain contact information of the designated agent to receive notifications regarding infringing activity.	17 U.S.C. § 512(c)(2)	Required for a district that is a service provider under the Digital Millennium Copyright Act.	СҮ

# Required Internet Website Postings for All Districts

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1	C	C	
Information to be Posted	Authority	Notes	Related TASB Policy
Employment policy adopted under Texas Education Code section 11.1513(a), and the full text of any regulation referenced in that policy	Tex. Educ. Code § 11.1513(k)	Must post all forms referenced in the employment policy adopted under Texas Education Code section 11.1513(a) to the employee-accessible intranet, if district maintains such an intranet. See DCB for required posting of all employment policies.	DC
Employment Policies	Tex. Educ. Code § 21.204(d)	See DC for required posting of regulations referenced in employment policies adopted under Texas Education Code section 11.1513(a).	DCB
Early Childhood Literacy and Mathematics Proficiency Plans Setting Specific Annual Goals	Tex. Educ. Code § 11.185(a)	Must post after the board's adoption of plan.	EA
Annual Report of Progress Toward Goals Set Under the Early Childhood Literacy and Mathematics Proficiency Plans	Tex. Educ. Code § 11.185(e)	Must post on district website and, if campus website exists, the campus website.	EA
Annual Report of Progress Toward Goals Set Under College, Career, and Military Readiness Plans	Tex. Educ. Code § 11.186	Must post on district website and, if campus website exists, the campus website.	EA
Any curriculum materials in the public domain used for the district's human sexuality (sex ed) instruction	Tex. Educ. Code § 28.004(j)(1)(B)	See BDF for required posting of SHAC meetings and records.	ЕНАА
Transition and Employment Guide for Students in Special Education and Their Parents	Tex. Educ. Code § 29.0112(e)(1)		ЕНВАО
Report on Measurable Outcomes for Dropout Recovery Education Programs	Tex. Educ. Code § 29.081(e-6)	Each year, a district shall post a report on measurable out-comes for each dropout recovery education program offered by the district.	ЕНВС
Family Engagement Plan	19 Tex. Admin. Code § 102.1003(e)	Must be posted by November 1 of each school year.	EHBG
Agreement Between District and Public Institution of Higher Education to Provide a Dual Credit Program	Tex. Educ. Code § 28.009(b-2)	Must be posted annually.	EHDD
Information from TEA Explaining Advantages of the Distinguished Level of Achievement and Each Endorsement	Tex. Educ. Code § 28.02121(b)	Must be available to students in grades 9 and above and their parents or guardians in the language in which they are most proficient. A district must provide the information in the language in which the parents or legal guardians are most proficient if at least 20 students in a grade level primarily speak that language.	EIF
Administration Dates for PSAT/ NMSQT and College Advanced Placement Tests with Procedures for Home-schooled Students to Register	Tex. Educ. Code § 29.916(c)	Districts without a website must publish this notice in a newspaper in the district.	EK
Information on Each Assessment Required by the State to Comply with 20 U.S.C. § 6311, Other Assessments Required by the State, and Assessments Required District-wide	20 U.S.C. § 6312(e)(2)(B)	Required of a district that receives funds under Title 1, Part A. Must be posted on the district website and, where practicable, the website of each campus for each grade served.	CQA
Information Regarding Local Programs and Services Available to Assist Students Who Are Homeless	Tex. Educ. Code § 33.906(a)	Does not apply to a school within a district that has enrollment of less than 3,000 students and is primarily located in a county with a population of less than 50,000.	FDC
Required and Recommended Immunizations, Health Clinics that Offer the Influenza Vaccine, and a Link to the Department of State Health Services Website that Contains Information on Immunization Exemptions	Tex. Educ. Code § 38.019	Must be prominent and in English and Spanish.	FFAB

# Required Internet Website Postings for All Districts

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nformation to be Posted	Authority	Notes	Related TASB Policy
Bond Election Voter Information Document	Tex. Gov't Code § 1251.052(d)	Must be posted beginning not later than the 21st day before election day and ending on the day after the election.	CCA
Results of an Efficiency Audit	Tex. Educ. Code § 11.184(h)	Must be posted not later than 30 days before the date of an election to approve a tax rate.	CCG
Statement Regarding Proposed Maintenance and Operations Tax Rate	Tex. Tax Code § 26.05(b)	Posted on district's homepage if the district proposes to increase taxes to fund maintenance and operations expenditures.	CCG
Notice Informing Property Owners of Property Tax Database Maintained by Appraisal District	Tex. Tax. Code § 26.04(e-2)	Posting comes from the district's tax assessor, must be posted "prominently" on the district's website, and must include the elements required by Tax Code 26.04(e-2)(1)-(4).	CCG
Proposal for Qualifying Facility or Infrastructure Project	Tex. Gov't Code § 2267.066(a)	Must be posted not later than the 10th day after the district accepts the proposal.	CDH
Tax Rate and Budget Information	Tex. Tax Code § 26.18	Must post or cause to be posted, and in the format prescribed by the comptroller.	CE, CCG, CFC
Summary of Proposed Budget	Tex. Educ. Code § 44.0041(a)	Must be posted concurrently with publication of notice of the budget.	CE
Adopted Budget	Tex. Educ. Code § 44.0051	Must be maintained until the third anniversary of the date it was adopted.	CE
Annual Report of Certain Financial Information ("Annual Local Debt Report")	Tex. Loc. Gov't Code § 140.008(d), (f)(1)	Must be posted continuously until the district posts the next annual report; as an alternative to posting the annual report on the district's website, a district may provide the required information to the comptroller and post a link to the comptroller's website where the district's financial information may be viewed.	CFA
Contact Information for the District's Main Office, including Physical Address, Mailing Address, Main Telephone Number, and an E-mail Address	Tex. Loc. Gov't Code § 140.008(f)(2)		CFA
Landowner's Bill of Rights	Tex. Prop. Code § 21.0112(b)(2)	Must be posted not later than the seventh day before a district with eminent domain authority makes a final offer to a property owner to acquire real property.	CHG
Information regarding the district's compliance with requirements for operating a school transportation system outside of the district for students who are non-district residents	Tex. Educ. Code § 34.007(a-1)		CNA
TEA's health and safety guidelines for the effective integration of digital devices in public schools, if adopted by the district	Tex. Educ. Code § 38.0231(d) TEA	TEA must develop and distribute guidelines to school districts for use beginning with the 2023-24 school year.	
Information for Each Board Member:  • Name  • E-mail address  • Term of office (including date term began and date term expires)	Tex. Educ. Code § 11.1518; Tex. Gov't Code § 2051.201	If a district does not maintain a website, this information must be submitted to the TEA to be posted on TEA's website.	CQA
District's Contact Information (including a mailing address, phone number, e-mail address)	Tex. Gov't Code § 2051.201		CQA

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n to be Posted	Authority	Notes	Related TASB Policy	Infor
alth Coverage Plan and oility Report	Tex. Educ. Code § 22.004(d)	Required for a district that does not participate in the uniform group health insurance program (TRS-ActiveCare).	CRD	Requ Imm Offer a Lin Healt
ntact information of the agent to receive notifications of the arringing activity.	17 U.S.C. § 512(c)(2)	Required for a district that is a service provider under the Digital Millennium Copyright Act.	СҮ	Infor Exen Infor
nt policy adopted under ation Code section and the full text of any referenced in that policy	Tex. Educ. Code § 11.1513(k)	Must post all forms referenced in the employment policy adopted under Texas Education Code section 11.1513(a) to the employee-accessible intranet, if district maintains such an intranet. See DCB for required posting of all employment policies.	DC	Meni parer
nt Policies	Tex. Educ. Code § 21.204(d)	See DC for required posting of regulations referenced in employment policies adopted under Texas Education Code section 11.1513(a).	DCB	Sumi
hood Literacy and cs Proficiency Plans Setting nual Goals	Tex. Educ. Code \$ 11.185(a)	Must post after the board's adoption of plan.	EA	Anap Instr Com
oort of Progress Toward Inder the Early Childhood d Mathematics Proficiency	Tex. Educ. Code § 11.185(e)	Must post on district website and, if campus website exists, the campus website.	EA	Certa  Requ distri
oort of Progress Toward Inder College, Career, and adiness Plans	Tex. Educ. Code § 11.186	Must post on district website and, if campus website exists, the campus website.	EA	Notif polic • Title
oort of Progress Toward Inder College, Career, and adiness Plans	Tex. Educ. Code § 11.186	Must post on district website and, if campus website exists, the campus website	EA	
ulum materials in the public d for the district's human ex ed) instruction	Tex. Educ. Code § 28.004(j)(1)(B)	See BDF for required posting of SHAC meetings and records.	ЕНАА	Proce
and Employment Guide for Special Education and Their	Tex. Educ. Code § 29.0112(e)(1)		EHBAD	E-ma Num Coor
Measurable Outcomes for ecovery Education Programs	Tex. Educ. Code § 29.081(e-6)	Each year, a district shall post a report on measurable out-comes for each dropout recovery education program offered by the district.	ЕНВС	
agement Plan	19 Tex. Admin. Code § 102.1003(e)	Must be posted by November 1 of each school year.	ЕНВС	Notic PIA (
Between District and Public of Higher Education to Oual Credit Program	Tex. Educ. Code § 28.009(b-2)	Must be posted annually.	EHDD	
n from TEA Explaining of the Distinguished Level nent and Each Endorsement	Tex. Educ. Code § 28.02121(b)	Must be available to students in grades 9 and above and their parents or guardians in the language in which they are most proficient. A district must	EIF	Publi
		provide the information in the language in which the parents or legal guardians are most proficient if at least 20 students		Creat
tion Dates for PSAT/	Tex. Educ. Code § 29.916(c)	in a grade level primarily speak that language.  Districts without a website must publish	DV.	Desig for R Publi
d College Advanced Tests with Procedures for colled Students to Register	rex. Educ. Code y 25.510(c)	this notice in a newspaper in the district.	EK	State Publi by Bo than
n on Each Assessment y the State to Comply with 6311, Other Assessments y the State, and Assessments istrict-wide	20 U.S.C. § 6312(e)(2)(B)	Required of a district that receives funds under Title 1, Part A. Must be posted on the district website and, where practicable, the website of each campus for each grade served.	CQA	Notic
n Regarding Local Programs is Available to Assist ho Are Homeless	Tex. Educ. Code § 33.906(a)	Does not apply to a school within a district that has enrollment of less than 3,000 students and is primarily located in a county with a population of less than 50,000.	FDC	Entry Appe

# Required Internet Website Postings for All Districts

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Information to be Posted	Authority	Notes	Related TASB Policy
Required and Recommended Immunizations, Health Clinics that Offer the Influenza Vaccine, and a Link to the Department of State Health Services Website that Contains Information on Immunization Exemptions	Tex. Educ. Code § 38.019	Must be prominent and in English and Spanish.	FFAB
Information Relating to Bacterial Meningitis (to students and their parents each school year)	Tex. Educ. Code § 38.0025(a)	Must provide on the district website the information from the Department of State Health Services' (DSHS) Meningitis Information for Students and Parents (or a link to this page), unless the district obtains consent from DSHS to deviate from the prescribed method.  School districts that do not maintain a website should provide information in hard copy to each student.	FFAD
Summary of the Allergies and Anaphylaxis   Texas DSHS with Instructions for Obtaining Access to the Complete Guidelines Document	Tex. Educ. Code § 38.0151	Guidelines are from the Texas Department of State Health Services.	FFAF
Certain Title IX Information:  • Required contact information for district's Title IX Coordinator(s)  • Notification of nondiscrimination policy under Title IX  • Title IX training materials	34 C.F.R. §§ 106.8(b), .45(b)(10)(i)(D	Districts must prominently display the name or title, office address, e-mail address, and telephone number of the Title IX Coordinator(s), as well as a notification of nondiscrimination.  Districts must also make all materials used to train Title IX personnel publicly available on its website or, if the district does not maintain a website, available upon request for public inspection.  For more information, see TASB Legal Services' Discrimination and Harassment on the Basis of Sex and Other Characteristics.	FFH, DIA
Procedure for Reporting Bullying	Tex. Educ. Code § 37.0832(e)	Required to the extent practicable.	FFI
E-mail Address and Dedicated Phone Number of the Campus Behavior Coordinator (CBC)	Tex. Educ. Code § 26.015	Must be posted for each district campus.  If a district is designated as a district of innovation and is exempt from the requirement to designate a CBC, then the district must post an e-mail address and dedicated phone number of a campus administrator designated as being responsible for student discipline.	FO
Notice of Temporary Suspension of the PIA (if applicable)	Tex. Gov't Code § 552.2325	Must post the public notice of the district's temporary suspension of the PIA and maintain posting for the duration of the suspension period, in a place readily accessible to the public and in each location the district is required to post a notice for the board's open meetings. (See BE above for required postings of board meetings.)	GBAA
Public Information Request Form Created by the Attorney General	Tex. Gov't Code § 552.235	Must be posted if the attorney general's form is used. Use of the attorney general's form is not required.	GBAA
Designated Mailing and E-mail Address for Receiving Written Requests for Public Information	Tex. Gov't Code § 552.234(d)	Must be posted if a mailing and e-mail address is designated under Texas Government Code section 552.234.	GBAA
Statement That Written Requests for Public Information May Be Submitted by Board-Designated Method(s) (other than by mail, e-mail, or hand-delivery)	Tex. Gov't Code § 552.234(b)	Must be posted if other methods of delivery are designated by the board and not already posted on the sign required by Texas Government Code section 552.205.	GBAA
Notice Regarding Ability to Refuse Entry or Eject Certain Persons and Appeals Process	Tex. Educ. Code § 37.105(g)	Must be posted on the district website and each campus website.	GKA

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Information that may be Posted	Authority	Notes	Related TASB Policy
Notice of Public Meeting for Input Prior to the Development of a Targeted Improvement Plan	19 Tex. Admin. Code § 97.1061(b)(3) (A)(ii)	May be posted on district and campus website instead of providing notice in local newspapers or other media. Notice must be given 15 days prior to the meeting.	AIC
Superintendent's Employment Contract	19 Tex. Admin. Code § 109.1001(q)(3) (B)(i)	May be posted on website instead of publishing it in the annual financial management report.	CFA
Notice of a Vacant Position for Which a Certificate or License is Required, other than a position that affects safety and security as determined by the board	Tex. Educ. Code § 11.1513(d)(1)(B)	May be posted on website instead of posting on a bulletin board. Notice must be provided not later than the 10th school day before the date on which the vacant position is filled.	DC
Report on Sexually Relevant Library Materials	Tex. Educ. Code § 35.006	Must either post in a conspicuous place online or provide physical copies at the central administrative building for the district.	EFB
Current Copy of District's Procedural Safeguards Notice Regarding Special Education	34 C.F.R. § 300.504(b)	May be posted on website, in addition to providing a copy to parents as required.	ЕНВАЕ
Required Annual Notification of Nondiscrimination in Career and Technical Education (CTE) Programs under Title VI of the Civil Rights Act of 1964 and implementing regulations; Title IX of the Education Amendments of 1972 and implementing regulations; and Section 504 of the Rehabilitation Act of 1973 and implementing regulations	34 C.F.R. §§ 100.6(d), 106.8, 104.8	Prior to the beginning of each school year, every district providing CTE programs must advise students, parents, employees, and the general public that all CTE opportunities will be offered without regard to race, color, national origin, sex, or disability. This nondiscrimination announcement may be made in local newspapers, district publications and/or other media that reach the general public and program beneficiaries.  More information and English/Spanish sample notification forms is available from TEA.	EHBA, FB, GA
Annual Notice of Programs Available to Earn College Credit	Tex. Educ. Code § 28.010(b)	May be posted on website instead of other method of notification to parent of each student enrolled in grade 9 or above.	EHDD

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Texas and federal law require school districts that maintain a website to publish numerous items. The list of required postings continues to expand with each legislative session. In addition, Texas law gives school districts the option to post certain items. A full list of both required and optional postings is maintained at TASB Policy CQA(LEGAL) and is set out in the attached chart below.

This list only addresses postings on websites and does not include other required methods or publications of notice. See TASB Legal Services' Required Newspaper Publication of Notices by School Districts.

This document is provided for educational purposes and contains information to facilitate a general understanding of the law. References to judicial or other official proceedings are intended to be a fair and impartial account of public records, which may contain allegations that are not true. This publication is not an exhaustive treatment of the law, nor is it intended to substitute for the advice of an attorney. Consult your own attorney to apply these legal principles to specific fact situations.

# A Guide to Statutory Professional Development/Training for Texas Public School Employees

Citation	Audience	Notes	м	E
ration of Epinophrino ctors Subchapter E, Section	If a district adopts a policy under Section 38.208(a) then one or more school personnel members or vol- unteers on each campus of a dis- trict or open-enrollment charter school that adopts a policy for the administration of epinephrine auto- injectors	How to recognize the signs and symptoms of anaphylaxis, administer an epinephrine auto-injector, implement emergency procedures, and properly dispose of used or expired epinephrine auto-injectors. Provided in formal training setting or online and completed annually.	x	
ration of opioid st ter F-1, TEC \$38.222(c) and 224(b)	Each district that serves students in grades 6-12 must adopt a policy under Section 38.221 and one or more school personnel members or volunteers on each campus must be authorized and trained to administer opioid antagonist.	How to recognize the signs and symptoms of an opioid-related drug overdose, admin- ister an opioid antagonist, implement emer- gency procedures if necessary, and properly dispose of used or expired opioid antago- nists.	х	
rator appraiser training 19, 5150.1024 (b) 19, 5150.1005 (c) (d)	Administrators	Before conducting appraisals, an appraiser must satisfactorily complete the T-TESS appraiser training and pass the examination and have completed ILT, ILD, or AEL certifi- cation training.	х	
s with Disabilities (ADA) \$ \$12101-12213; 28 C.F.R. \$ 190; 29 C.F.R. \$ \$1630.1- GA(LEGAL); DAA(LEGAL); FB DBB(LEGAL); DAB(LEGAL); AL)	Recommended for the district's designated ADA compliance coordinator.	A district is recommended to provide train- ing on the relevant provisions of the ADA for the district's designated ADA compliance coordinator and any employees who may be called upon to accommedate an employee, student, or parent with a disability.		
ont instrument administra- 0304 (a), (b), (c); TAC, 1 (a) (D)(ii); (c)	School district employees involved in the administration of assessment instruments administered under Section 39.023.	May include a qualifying component. Lan- guage in TEC is permissive, i.e., the Com- missioner may require training. Part of the language in TAC is mandatory, i.e., the com- missioner shall require training activities to ensure that testing personnel have the nec- essary skills and knowledge required to administer assessment instruments in a valid, standardized, and secure manner; received annual training in test security and test administration procedures.	x	
rse Training 459 and TEC, 528.011 (f)	Teachers of elective Bible courses. A course under this section may only be taught by a teacher who holds a certificate that qualifies	The Commissioner shall make available training materials and other teacher training resources through access to in-service training.		
Education/ESL 19, 589.1245 (d)(e)(f)	Teachers of bitingual education and ESL programs that are not fully cortified.	The Commissioner of Education shall en- courage school districts to cooperate with colleges and universities to provide training for teachers assigned to bitingual education and/or ESL programs. The Texas Education Agency shall develop, in collaboration with education service centers, resources for implementing bilingual education and ESL		X
Control Stations 030(b)(3)	School district police officer com- missioned under Section 37,001 or school security personnel, school resource officer, other district or school personnel who may be rea- sonably expected to use a bleeding control station.	Agency approved training on the use of a bleeding control station using nationally recognized evidence-based guidelines. Training may be online.	x	

NOTES

## A Guide to Statutory Professional Development/Training for Texas Public School Employees

Training/Citation	Audience	Notes	М	E	0
Bleeding Control Stations TEC, \$30.030(b)(3)	School district police officer com- missioned under Section 37,001 or school security personnel, school resource officer, other district or school personnel who may be rea- sonably expected to use a bleeding control station.	Agency approved training on the use of a blooding control station using nationally recognized evidence-based guidelines. Training may be online.	х		
Blood Borne Pathogen Control TAC, Title 25, Part 1, Chapter 96.201; Health & Safety Code, Chapter 81.303 (2)	All school personnel	Legislation passed in 1999 requires districts to develop a bloodborne pathogen control exposure plan including awareness training in exposure control.	x		
Cardiopulmonary Resuscitation TEC, 533.086	Head director of school marching band; head coach or chief sponsor of extraourricular athletic activity, including cheerleading.	Must maintain and submit proof of certifica- tion in first aid and cardiopulmonary resus- citation issued by the American Red Cross, the American Heart Association, or another organization that provides equivalent train- ing and certification.	х		
Civil Rights Training USDA, FNS Instruction Number 113-1, XI	Prontline food service staff and those that supervise frontline staff.	Civil rights training in compliance and com- plaints on an annual basis.	x		
Classroom Managomont TEC, 921.055(b),(d-1)	New employees receiving a school district teaching permit	Complete 20 hours of classroom manage- ment training and comply with continuing education requirements determined by the district board of trustees.	х	6	
Concussion Training TEC, 538, 154 (b-1), (c)	Each member of the concussion oversight team. The school nurse may be a member of the concussion oversight team if requested by the school nurse. Athletic trainers must obtain continuing education training.  A coach of an interscholastic athletic activity.	Training must be from an approved provider and must the evaluation, treatment, and oversight of concussions.	X		
Cybersecurity Training TFC, 911.175(g); Section 2054.5191, Government Code	Notwithstanding Section 2054.5191, Government Code, only the district's Cybersecurity Coordi- nator is required to complete the training under Section 2054.5191, Government Code on an annual basis. Other school employees required to complete the training shall do so as determined by the district.	Complete a cybersecurity training program certified under Section 2054,519, Government Code.	x		
Diabotes Texas Health and Safety Code, \$168,005	School employees acting as unli- censed diabetes care assistants.	Provided before the beginning of the school year. If a school nurse is assigned to a cam- pus, the school nurse shall coordinate the training of school employees acting as unti- censed diabetes care assistants.	X		

## A Guide to Statutory Professional Development/Training for Texas Public School Employees

Training/Citation	Audience	Notes	M	E	0
Disciplinary Procedures IEC, 837.0181 (a) (b)	Principal or other appropriate ad- ministrator who oversees student discipline	Training on the distinction between a disci- pline management technique under Section 37.002(a) and Section 37.002(b). Training must be received every three years. May be provided in coordination with ESCs through the use of distance learning.	х		
Dyslexia TAC, 574.28(d)(e)	Teachers who screen and treat stu- dents with dyslexia and related dis- orders. Classroom teachers and administrators of districts that are recipients of a grant under TEC, 829.027.	Training on instructional strategies de- scribed in the "Dyslexia Handbook: Proce- dures Concerning Dyslexia and Related Disorders" Grant funds under TEC, \$29.027 used to pay for training for classroom teach- ers and administrators in meeting the needs of students with dyslexia strategies or to intervention staff resulting in appropriate credentialing related to dyslexia.	х		
Dysloxia Instruction – Providers of Dysloxia Instruction Tex. Educ. Code \$29.0032(a)-(b); EHB (LEGAL); EKC(LEGAL)	Providers of dyslexia instruction	Providers of dystexia instruction to students with dystexia and related disorders are required to be fully trained in the district's adopted instructional materials for students with dystexia.	X		
Emergency Operations Plan Tex. Gov1 Code 8418.005; Tex. Educ. Code 537.108(a); CKC(LEGAL)	District employees and appointed public officers whose position descriptions, job duties, or assignments include emergency management responsibilities or who play a role in emergency preparedness, response, or recovery.	Districts must adopt and implement a multi- hazard emergency operations plan for use in the district's facilities. The plan must provide for district employee training in re- sponding to an emergency.	X		
Employee Nondiscrimination 42 U.S.C. 551981, 2000e-2, 1681, 12112; 20 U.S.C. 55621-634, 794, 200017-200017-11; DAA(LEGAL)	Recommended for the district's designated compliance coordinator and each employee with authority over another employee or employees.	Each district must designate at least one employee to coordinate its efforts to comply with Title IX, Section 504 of the Rehabilita- tion Act, the Age Discrimination in Employ- ment Act, and the Americans with Disabili- ties Act.		X	
English Language Proficiency Assessment System TEC, 529.056(b) TEC, 521.4571	Professionals or paraprofessionals who administer English language proficiency tosts.	Training required by the test publisher The Commissioner may not require an employ- ee to complete the training or online cali- bration activities that has previously suc- cessfully completed such training.	х		
Extracurricular Athletic Activity Train- ing Program TEC, \$33.202 and TAC, 976.1003	Coaches, trainers, aponsors of ex- tracurricular athletic activities. Di- rector of the marching band.	Emergency action planning, communicating with 9-1-1, recognizing symptoms of potentially catastrophic injuries.	x		
Food Allergy Training TEC, \$38.0151; Commissioner of DSHS guidelines	Awareness training for all staff; comprehensive training for food allorgy management team.	Training on anaphylaxis and emergency response to anaphylactic reactions. See https://www.dshs.toxas.gov/schoolhealth/pdf/FoodAllergyGuide.pdf	х	-	

## A Guide to Statutory Professional Development/Training for Texas Public School Employees

Training/Citation	Audience	Notes	м	E	0	Train
Gifted/Talented TAC, 589.2	Teachers that provide instruction and services that are part of the program for gifted/talented stu- dents. Administrators and counse- lors who have authority for program decisions.	Minimum of 30 hours. Must be completed within one semester. Minimum of six hours annually. Must include the nature and noods of gifted/talented students, assessing student needs, and ourriculum and instruction for gifted students.	×			Math TEC,
Hazardous chomicals	Employees who use or handle haz- ardous chemicals (including sei-	Must provide an education and training pro- gram with information on interpreting labels	X		Н	Ment
Texas Health and Safety Code, 9502.009	ence lab teachers).	and SDSs, use of protective equipment, first aid.				TEC
HIPAA	Employees where information is	Training on state and federal law concerning	X		Н	
Texas Health and Safety Code, 9181,101	necessary to carry out duties.	protected health information. Completed not later than the 90 <sup>th</sup> day after the employ- ee is hired.				Ment TEC, (b)(1)
Illegal Steroid Use	Each district employee who serves	Health effects of steroid use.	х		Н	
TEC, \$33.091 (c-1)	as an athletic coach at or above the 7° grade for an extracurricular ath- letic activity.					Migra
						PL 10
Implementing an Aligned Curriculum TEC, 521.451 (b)	Public school teachers and admin- istrators	Training relating to implementing curricu- lum and instruction that is aligned with the foundation curriculum and standards and expectations for college readiness.	Ø=0°		X	1304 Identi grant
						Migra (ID&)
Instruction of Students with Disabili- ties TEC, \$21.451 (d)(2)(a)(b); TEC, \$21.054	Educators who work primarily out- side of special education and do not possess the knowledge and skills necessary to implement IEPs.	Training that is evidence based as defined by Section 8101 Every Child Succeeds Act.	X			PL 10 1304 tion : dent
Invostment Training	Chiof financial officer and the in-	Attend one training session from an inde-	X		Н	Multi
Texas Government Code 52256.008	vestment officer. If the district does not participate in investment funds methods treasurer, CFO, or invest- ment officers are excluded.	pendent source approved by the governing body containing 10 hours of instruction within 12 months after assuming du- ties. Must receive at least 8 hours of train- ing not less than once in a two-year period.				Plan TFC, Oper Board
Language Proficiency Assessment Committee (LPAC)	Members of LPAC	Districts must have on file policy and proce- dures for the selection, appointment, and	Х		H	TEC
Tex. Educ. Code 529.063(a); 19 Tex. Admin. Code 989.1220(a)-(f); EHBE (LEGAL)		training of members of the LPAC, but may not require members to complete training to serve on the committee.				Oper Texas
Literacy Achievement Academies	Teachers who provide reading in-	The required trainings are different for	Х		Х	P-TE
TEC 928.0062	struction to students in any grade level.	teachers who provide reading instruction in K-3 than those in grade 4-5 and those in grades G-0 and those that teach mathemat- ics, science, or social studies. The training				TAC.
		is required of teachers who provide instruc- tion in reading, mathematics, science, or				Posit
		social studies at a campus that fails to sat- isfy any standard under Section 39.054(e0 on the reading assessment instrument.				TEC, Subo

### A Guide to Statutory Professional Development/Training for Texas Public School Employees A Guide to Statutory Professional Development/Training for Texas Public School Employees

ing/Citation	Audience	Notes	М	E	0	T	Training/Citation	Audience	Notes			
omatics Achievement Academies \$21.4553	Teachers who provide mathematics instruction to students in any grade level.	Training in effective and systematic instruc- tional practices in mathematics, including problem solving, the place value system, whole number operations, and fractions and mathematical instruction techniques			x		Positive and proactive behavior management  IAC, \$103.1201 (3)(h)(2) and (3)(i)	DAEP staff	Must target prevention and intervention and focus on positive and proactive behavior management strategies. Annual requirement. Procedures for reporting abuse, neglect, or exploitation of students.			
		that, through scientific testing, have been proven effective.					Reporting Child Abuse and Neglect/ Sexual Abuse of Children/Sex Traffick- ing	Each year as part of new employee orientation.	Copies of Board Policy must be distributed at the beginning of each school year and must address methods for increasing			
al Hoalth Training 22.904	Any district employee who regularly interacts with students.	Evidence-based training that includes recognition and support of children who experience a mental health or substance use issue that may impose a threat to school safety.	x				TAC, 561.1051 (c) (d); TEC, 538.0041 (b) (1); 538.0041 (c) (1) (2); 538.030; 538.036		teacher awareness of issues regarding sex- ual abuse of children, sex trafficking, and other maltreatment of children. Training must address how grief and trauma affect student learning and behavior.			
or Training 921.458(b)(1)(2); TAC, 9153.1011 (B) and (b)(3)	Administrators and mentor teachers for classroom teachers with less than two years teaching experience	Research-based mentor and Induction training program approved by the Commissioner. The mentoring program is optional: training is mandatory if the district assigns mentors. Administrators training in implementing the program.	×		x		School board member training and orientation  TEC, 511.159; TAC, 561.1	Any interested person including current and prospective board members in the orientation. Board members and superintendent in team building	Training by Regional Education Service Con- ters or any registered provider. Training in- cludes orientation sessions, annual team- building session, at least 10 hours of contin- uing education in first year of service and at least 5 hours in subsequent years of ser- vice. Specific training requirements are found in TAC, 561.1 and TEC \$11.159.			
nt New Generation System (NGS) 7-110, Title I, Part C, Section (a)(6)(B); Texas Manual for the itication and Recruitment of Mi- Students	All personnel sharing responsibility for implementing NGS activities.	Before November 15.	X				School District Peace Officer Training Curriculum TEC, 537.0812 Occupations Code, 51701.2515	School district peace officers com- missioned by a district or school resource officers that provide law enforcement in the district.	A district may not contract for the provision of active shooter response training unless the training provider is certified under Sec- tion 1701.2512, Occupation Code.			
nt Identification and Recruitment ()  7-110, Title I, Part C, Section Texas Manual for the Identifica- nd Recruitment of Migrant Stu-	All recruiters and designated SEA reviewers for the Migrant Education Program.	Training and certification offered by the Re- gional Education Service Centers. Must be before October 15 or before recruitment efforts begin.	x				School Readiness  TAC, 5102.1002(a)(10)(D)	Grantees of the Prekindergarten Early Start Grant Program	Joint professional development that focus on proven school readiness components.			
hazard Emergency Operations	School district employees including substitute teachers	Training in responding to an emergency.  Document type of training, number of em-	х				Seizure Disorders TEC 538.033	School nurse or school district em- ployee whose duties include regular contact with students.	A TEA approved online course of instruction regarding managing students with seizure disorders.			
\$37,108 (a)(1) and (c-2)(4)		ployees trained, and person conducting the training.					Strategies for Establishing and Main- teining Positive Relationships Among	Now and existing educators.	Training must be provided as part of any new employee orientation for all new edu- cators in accordance with local policy. For			
enrollment Charter Schools Members and Officers Training	Members of the governing board of open-enrollment charter schools and officers of open-enrollment charter schools.	Training in basic school law including school finance; health and safety issues; requirements related to the use of public funds; and, other requirements related to the public such as open meetings.	x				tion*  Tex. Educ. Code \$21451(d)(3)(B); DMA (LEGAL).	taining Positive Relationships Among Students, Including Conflict Resolu- tion* Tex. Educ. Code 921451(d)(3)(B); DMA				
Records Requirements Government Code, 5552.012	Officer for public information.	Requirements of the law. Training not less than one hour and not more than two hours regarding responsibilities of the governmen- tal body under this chapter.	X				*Statements marked with an asterisk are addressed in the TEA Clearing- nouse. The district must note if the frequency requirement differs from the Clearinghouse Recommendation as	*Statements marked with an asterisk are addressed in the TEA Clearing- house. The district must note if the frequency requirement differs from the				
S Orientation 8150.1025	Principals new to district or that have nover been appraised with the T-PESS	Prior to or in conjunction with the pre- ovaluation conference. The training shall include all state and local appraisal poli- cies.	х				per Texas Education Code section 21.4515.					
ve Behavior Program Title 2, Subtitle G, Chapter 37, hapter A, 537.0013	All staff if the district adopts a posi- tive behavior program.	Annually districts that develop and imple- ment a positive behavior program as de- fined by TEC, 537.0013 may conduct train- ing on the program adopted.			×		Suicide Prevention and Bullying TEC, \$30.351 TEC, \$21.451 (d)(3); (d-1); (d-2); (d-3)	All new district and open- onrollment charter school educa- tors annually and to existing school district and open-enrollment char- ter school educators on a schodule adopted by the TEA by rule.	Suicide prevention training to be selected from a list of recommended best practice-based programs and research-based practices provided by the Department of State Health Services (DSHS) in coordination with the TEA.			

## A Guide to Statutory Professional Development/Training for Texas Public School Employees

Citation	Audience	Notes	М	E	0	Training/Citation	Audience	Notes	М
nd proactive behavior man- 3.1201 (3)(h)(2) and (3)(i)	DAEP staff	Must target prevention and intervention and focus on positive and proactive behavior management strategies. Annual requirement. Procedures for reporting abuse, neglect, or exploitation of students.	x			Superintendent Continuing Education TEC 821.054(h); Human Resources Code 942.002	Superintendents	<ol> <li>2.5 hours every five years on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children.</li> </ol>	X
Child Abuse and Neglect/ ouse of Children/Sex Traffick- 1051 (c) (d);	Each year as part of new employee orientation.	Copies of Board Policy must be distributed at the beginning of each school year and must address methods for increasing teacher awareness of issues regarding sex- ual abuse of children, sex trafficking, and	X			Teen Dating Violence TEC, \$37.0831 (b) (2)	Teachers and administrators	School districts must adopt and implement a dating violence policy which must address "training for teachers and administrators."	X
0041 (b) (1); 538.0041 (c) (1) 30; 538.036		other maltreatment of children. Training must address how grief and trauma affect student learning and behavior.				Test Administration Procedure Train- ing Tex. Educ. Code 539.304; 19 Tex. Ad-	Assessment test coordinators and administrators.	Districts must ensure that test coordinators and administrators receive training to en- sure that testing personnel have the re-	×
pard member training and in 159; TAC, 561.1	Any interested person including current and prospective board members in the orientation. Board members and superintendent in	Training by Regional Education Service Cen- ters or any registered provider, Training in- cludes orientation sessions, annual team- building session, at least 10 hours of contin-	X			min Code \$101.3031(a)(2), (c), (d); EKB(LEGAL); DMA(LEGAL)		quired skills and knowledge to administer assessment instruments in a valid, stand- ardized, and secure manner.	
	team building	uing education in first year of service and at toast 5 hours in subsequent years of service. Specific training requirements are found in TAC, 961.1 and TEC 911.159.				Threat Assessment Team and Safe and Supportive School Team Training Tex. Educ. Code \$37.115; FFB/LEGAL	safe and surportive school teams	The board of trustees shall adopt policies and procedures that require each team to complete training provided by the Texas School Safety Center or a regional education	X
striot Peace Officer Training m 0812	School district peace officers com- missioned by a district or school resource officers that provide law enforcement in the district.	A district may not contract for the provision of active shooter response training unless the training provider is certified under Sec- tion 1701.2512, Occupation Code.	X					service center regarding evidence-based threat assessment programs. Tex. Educ. Code 537.115(c)	
ons Code, \$1701.2515					X	T-TESS orientation TAC, 9150.1006	Teachers new to the district or teachers who have never been ap- praised under the T-TESS	No later than the final day of the first three weeks of school and at least three weeks before the first observation.	X
eadiness 2.1002(a)(10)(D)	Grantees of the Prekindergarten Early Start Grant Program	Joint professional development that focus on proven school readiness components.			^	Use of an automated external defibri		Must receive and maintain certification in	X
isorders 023	School nurse or school district em- playee whose duties include regular contact with students.	ATEA approved online course of instruction regarding managing students with seizure disorders.	X			TEC, \$22.902(a)(c) TEC, \$21.4515	School nurse, assistant school nurse, athletic coach or sponsor, physical education instructor, marching band director, cheerlead-	the use of an automated external defibrilla- tor. School districts to make training availa- ble to employees and volunteers.	
for Establishing and Main- sitive Relationships Among Including Conflict Resolu-	Now and existing educators.	Training must be provided as part of any new employee orientation for all new edu- cators in accordance with local policy. For any training under this provision, a district	X			Section 779.001, Health and Safety Code	ing coach, other school employee specified by the Commissioner and atudent athletic trainers must par- ticipate.		
Code 92 1451(d)(3)(B); DMA  bers who participated district determines the have sufficient resource training required, the district determines the dist		must maintain records of district staff mem- bers who participated in the training. If a district determines that the district does not have sufficient resources to provide the training required, the district may partner	1 1			Use of digital devices TEC, 538.0231 (a)(H)	Classroom teachers	Training regarding digital device use in the classroom to ensure implementation of the best practices.	
nts marked with an asterisk ssed in the TEA Clearing- e district must note if the requirement differs from the ouse Recommendation as Education Code section		with a community mental health organiza- tion to provide training that meets the re- quirements at no cost to the district. Re- sources are available online.				Use of restraint TAC, \$89.1053 (d)	School employees, volunteers, in- dependent contractors.	A core team of personnel on each campus must be trained and must contain an administrator or designee. Personnel using restraint in an emergency must receive training within 30 school days after the use of restraint.	×
revention and Bullying 351 451 (a)(3); (a-1); (a-2); (a-3)	All new district and open- onrollment charter school educa- tors annually and to existing school district and open-enrollment char- ter school educators on a schodule adopted by the TEA by rule.	Suicide prevention training to be selected from a list of recommended best practice-based programs and research-based practices provided by the Department of State Health Services (DSHS) in coordination with the TEA.	х			Use of time-out TAC, 989.1053 (h)	General or special education per- sonnel who implement time-out based on requirements in a stu- dents' IEP	Within 30 school days of being assigned the responsibility of implementing time-out.	х

A Guide to Statutory Professional Development/Training for Texas Public School Employees

1. TEC, Chapter 21, Section 21.451 outlines staff development requirements for school districts. Among those requirements are that the staff development must be designed to improve education in the district and must be predominantly campus-based and proactive instructional planning with inclusive and evidence-based practices. Several topics that may be a part of the district staff development offerings are listed. It also may include what is permissible under law including opinions of the United States Supreme Court regarding prayer in public schools. Those trainings listed in Section 21.451 that are mandatory are included in the chart above.

more than 25 percent..." to "...at least 25 percent..."

- 2. TEC, Chapter 11, Section 11.252 states that the district improvement plan must include provisions for "staff development for professional staff of the district" as a "strategy for improvement of student performance."
- 3. TEC, Chapter 21, Section 21.054 outlines continuing education requirements for educators, including classroom teachers, principals, and counselors. Section 21.0541 allows an educator to receive continuing education credit for completion of a course on the use of an automated external defibrillator. The 2021 Legislative session deleted requirements regarding mental health issues including grief and trauma from the continuing education requirements, however, it was moved to TEC, Chapter 38, Section 38.036. The 2023 Legislative session changed the phrase "...not
- 4. TEC, Chapter 38, Section 38,0041 (c) requires training in sexual abuse, sex trafficking, and other maltreatment of children with significant cognitive disabilities as part of the new employee orientation.
- 5. TAC, Title 19, Part 2, Chapter 97, Subchapter EE, Division 1 describes the various trainings required of campuses/ districts in need of improvement.
- Many grants require grantees to participate in specified Professional Development activities.

## ADDITIONAL RECOMMENDED TRAININGS FROM THE 89TH LEGISLATIVE SESSION

As more guidance is released from the Commissioner and the Texas Administrative Code is updated, we will share ad-

- 1. As a result of HB 6 and changes to school discipline, it is recommended that all staff receive training utilizing the updated handbooks and Student Code of Conduct.
- 2. It is recommended that all staff receive training on the new guidelines related to educator misconduct and child maltreatment found in Senate Bill 571 and House Bill 4623.

## School Districts and Charter Schools Served

Abernathy ISD Amherst İSD Anton ISD Borden County ISD Brownfield ISD Cotton Center ISD Crosbyton CISD Dawson ISD Denver City ISD Flovdada ISD Frenship ISD Guthrie CSD Hale Center ISD Idalou ISD Jayton-Girard ISD Klondike ISD Lamesa ISD Levelland ISD Littlefield ISD Lockney ISD Loop ISD Lorenzo ISD

Lubbock ISD

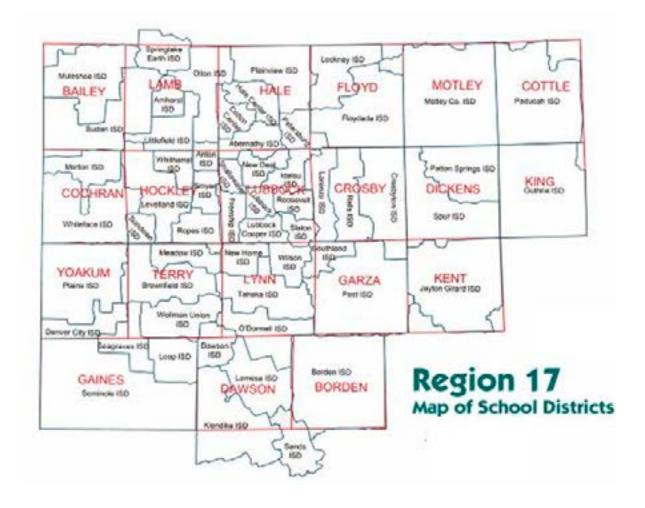
Meadow ISD

Lubbock-Cooper ISD

Morton ISD Motley County ISD Muleshoe ISD New Deal ISD New Home ISD O'Donnell ISD Olton ISD Paducah ISD Patton Springs ISD Petersburg IŠD Plains ISD Plainview ISD Post ISD Ralls ISD Roosevelt ISD Ropes ISD Sands CISD Seagraves ISD Seminole ISD Shallowater ISD Slaton ISD Smyer ISD Southland ISD Springlake-Earth ISD Spur ISD

Sudan ISD Sundown ISD Tahoka ISD Texas Tech University K-12 Wellman-Union CISD Whiteface CISD Whitharral ISD Wilson ISD

Betty M. Condra School Harmony Math & Science Academy Premier High School Richard Milburn Academy Rise Academy Triumph Public High School



## 2025-2026 Products/Services Directory

ESC-17 Hours of Operation Administrative Offices: Monday - Thursday + 8:00 a.m. - 5:00 p.m. Friday 8:00 a.m. - 4:00 p.m. + (806) 792-4000

Website Address: http://www.esc17.net -- To view staff development offerings, click the "Workshops" link on the ESC-17 website.

ESC-17 e-mail address format: firstname.lastname@esc17.net

As of the press date, this resource was a complete guide for Center programs and related personnel. For an updated listing throughout the year, visit the ESC-17 website.

For ESC-17 meeting room rentals, please contact Liz Cowan at (806) 281-5866 or lcowan@esc17.net.

For Region 17 A to Z Index please click the link, <a href="https://www.esc17.net/page/admin.atoz">www.esc17.net/page/admin.atoz</a>



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